

Grams: "TECHNOLOGY"
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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA
KAKINADA-533003, Andhra Pradesh (India)
(Newly established by A.P. Act .30 of 2008)

Lr.No. JNTUK / DE/ Principals - Affiliated Colleges / 31 / 2009

Date: 16/05/2009

Dr. K. Satya Prasad
B.Tech., ME., PhD.,
Director of Evaluation

To
The Principals
All Affiliated Colleges of JNTUK
JNT University, Kakinada.

Sir,

Sub: - JNTUK – Examinations – Application for Provisional Certificate – Reg.

All the Principals are requested to inform their final Year students that they have to apply for Provisional Certificate in the prescribed format along with the required fee immediately after the IV Year – II Semester results are declared. The format of Provisional Certificate application and Draft Consolidated Marks Memo to be prepared by the student and to be verified and signed by you is enclosed.

Along with the application, they have to submit all the attested certificates of the previous examinations and prepare a consolidated Marks Memo and give the Percentage of marks for the best 216 credits. The other two subjects also have to be given in the respective semesters indicating **pass/fail/absent**. This consolidated Marks Memo has to be signed by the student and concerned college Principal with his seal. The applications along with consolidated DD have to be submitted to JNTUK as per the time schedule, which will be given after declaration of IV – II results.

After verification with the data available with the University, the provisional certificate will be issued to the colleges. The consolidate Marks Memo will be sent later.

Thanking you,

sd/-

Director of Evaluation

Copy to the Secretary to the Hon'ble Vice Chancellor
Copy to the Registrar
Copy to the CE and ACE's
Copy to the Suptd. Examinations