



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
KAKINADA-533003, Andhra Pradesh (India)
(Established by A.P. Govt. Act No.30 of 2008)

FORM OF APPLICATION FOR EXECUTIVE PhD

Affix latest
Colour
Passport Size
Photograph

To be returned to **the Registrar, Jawaharlal Nehru Technological University, Administrative Block, Kakinada**, Andhra Pradesh, so as to reach him on or before **04.12.2024 at 03.00 P.M.**

Note: Please read enclosed instructions and information to candidates for recruitment before filling up this form.

1	Faculty (like Civil/Mech. etc.)					
2	Name in full (Block letters)		Mr./Ms./Dr.			
3	Date of birth of the applicant	Place of Birth	Male/ Female			
4	Father's/ Husband's Name		Occupation:			
5	Postal Address to which communications should be sent					
	Contact No.		(R)			
	Mobile No.		Email:			
6	Give the following particulars of Educational Qualifications (Commencing with SSC or equivalent examination). Where a qualification has been obtained by private appearance, this should be specifically mentioned.					
	Name of the Examination/Degree	Name of the School/College and Place	Name of the Board/University	Year in which Degree/ Diploma has been obtained	Class or Division with % of marks	Subjects taken for specialization
	(1)	(2)	(3)	(4)	(5)	(6)

7	Give in chronological order details of your employment:							
	Name and address of Institution/office	Post Held	Scale of Pay	Period From To		Total period in each cadre	Basic Pay & Gross Pay	Regular/Adhoc/ University ratified
	1	2	3	4	5	6	7	8
8	Have you published any papers or text books? If so, give particulars and if possible, enclose copies of papers/books clearly mentioning the names of International/National Journals in the case of papers published and conferences participated for Presenting papers, names of publishers in the case of Text book, insert here a reference about the sheet attached.							
	Details	National (No.)	International (No.)	Details	National (No.)	International (No.)		
	Journals			Conferences				
	Seminars			Workshops				
	Text Books				Monographs			
9	Membership in Professional bodies:							
11	Awards received if any (Give details on a separate sheet)							
13	Details of experience:							
	Industrial Experience							
	Administrative Experience							
17	Details of Demand Draft towards Registration Fee: (A crossed DD for Rs.5000/- drawn in favour of Registrar, JNT University, Kakinada must be enclosed.							
	Name of the issuing bank (indicate place, town etc. where the bank is located)			D D No.& Date		Amount		
18	REFEREES (The referees should be persons residing in India holding responsible position and not related to them)							
	S.No.	Name			Occupation or Position		Address	
	1							
	2							
19	Details of Enclosures:							
	a.							
	b.							
	c.							
	d.							
	e.							
	f.							

Date
Place

SIGNATURE OF THE APPLICANT

DECLARATION TO BE SIGNED BY THE APPLICANT

I hereby declare that the statements made in this application are true to the best of my knowledge.

Date:.....

SIGNATURE OF THE APPLICANT

UNDERTAKING

I hereby give an undertaking that if selected I will work in any of the Constituent Units or Constituent Colleges of Jawaharlal Nehru Technological University, by posting or by transfer while in service.

Date:.....

SIGNATURE OF THE APPLICANT

FOR GOVERNMENT/UNIVERSITY SERVANTS ONLY

Endt. No.

Date:.....

**Forwarded to the Registrar, Jawaharlal Nehru Technological University Kakinada,
Administrative Block, Kakinada , Andhra Pradesh.**

The applicant is a permanent employee / Approved Probationer / Probationer / Temporary Employee in this Department College. His character as far as is known to me is good and his work suggested that he would be suitable for appointment. If he is selected for the post to which he applied.

I certify that all the entries made in the application are correct according to his/her Service Book or records maintained in this Office.

I recommend that his application may considered

Full Signature

Designation

Office Seal

INSTRUCTIONS TO CANDIDATES FOR ADMISSION

1. Applications received late, or incomplete application forms will not be considered.
2. If a candidate had been in employment, he/she should either give his/her present or most recent address of the employer or immediate supervisor as reference, or submit a testimonial from him.
3. Every successful candidate will be informed of the result of his/her application in due course after approval by the competent authority and any interim enquiries about the result will therefore not be answered
4.
 - i. Candidates should satisfy themselves that they are eligible to apply before filling up the application form. The conditions prescribed cannot be relaxed.
 - ii. Candidates who are already in service (whether permanent or temporary) should submit their applications through the heads of their Department / Organizations / Offices.
5. Documents to accompany the application form:
 - A) **ACADEMIC QUALIFICATIONS:** True copies of Degrees/Diploma and other certificates of academic nature attested by Gazetted Officers (other than the applicant) should be attached to the application form. All certificates in original must be produced only at the time of interview and shall not be attached to the application form. If any of the originals are not produced at the time of the interview when asked for, the candidates are liable to be disqualified.
 - B) **EVIDENCE OF AGE:** The proof of age acceptable by the University is the age or date of birth entered in the Matriculation Certificate or in the Secondary School Leaving Certificate or the Higher Secondary Certificate or a Certificate recognized by an Indian University as equivalent to Matriculation, or an extract from a Register of Matriculates maintained by the University. The extract must be attested by the proper authority of the University.
 - C) **CHARACTER CERTIFICATE:** Candidate must submit a **CERTIFICATE IN ORIGINAL** together with an attested copy thereof, from some person in authority (e.g. Principal, Head of the Institution etc.) at an educational Institution which the candidate is attending or has attend for atleast one year during the three years immediately preceding the date of his application. The signatory of the certificate should give his designation in full.
6. The filled in application form received after the last date will be summarily rejected.
7. If the applicant is employed, and if he feels that his application will not reach the University in time, if forwarded through proper channel, he may fill in an advance copy of his application on the prescribed form and submit it to the University and get his original application forwarded through the proper channel.
8. Candidates must make arrangements to see that communication addressed to them on the address stated in the applications is redirected, if necessary to their changed address.
9. In the case of Govt. employees the Head of the Department should certify that his Government have agreed to relieve the candidate, if recruited.
10. Candidates in private and semi-government services must attach a letter to indicate that they have applied with the knowledge of their employers, and that they will be relieved by the organization, if selected.
11. The date of interview will be intimated later on. The office will not be responsible for the late or non-delivery of the intimation posted to candidate.
12. The selected candidates will be required to report within a month from the date of issue of orders, unless otherwise instructed in the order of admission failing which the admission of the candidates will be treated as cancelled.
13. Where ever necessary the University may prefer conducting a screening/written test and based on the performance, suitable number of candidates will be called for Interview.
14. Please give full particulars on a separate sheet in the following format for **Column No. 8 in the Application Form:**

For Journals:

Sl. No.	Name of the Journal etc.	Title of Paper	Month & Year of publication,	National or International
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For Conferences:

Sl. No.	Name of the Conference	Place	Title	Month & Year	National or International
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For Workshops:

Sl. No.	Name of the Workshop	Place	Title	Month & Year	National or International
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For Seminars:

Sl. No.	Name of the Seminar	Place	Title	Month & Year	National or International
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For Text books:

Sl. No.	Name of the Text Books	Name of the Authors	Title	Month & Year	Name of the publisher
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For Monographs:

Sl. No.	Name of the Monographs	Month & Year
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REGISTRAR