JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
KAKINADA-533003, Andhra Pradesh (India)
(Established by Andhra Pradesh Act No. 30 of 2008)

Lr.No: JNTUK/DAA/Affiliation Portal Information/2022   07.07.2022

Dr. L. Sumalatha
    M.Tech, Ph.D.,
REGISTRAR

To
The Principals of Affiliated Colleges of JNTUK, Kakinada.

Sub: JNTUK– DAA– FFC- Documents/ Information required for uploading of Online Affiliation Application for the Academic Year 2022-2023 to Affiliation Portal– Reg.

As per directions of Honourable Vice-Chancellor, all the Principals of Affiliated Colleges of JNTUK, Kakinada are here by informed to note down the following information, in connection with uploading of institute information to APCFSS Portal.

It may be noted that all the data that was submitted by the Colleges in the Affiliation Application 2021-2022 will be ported by APCFSS. You are expected to perform only Addition/ Deletion/ Updation / Edit of the details in the Portal 2022-2023. Further, all the documents supporting the claim for Academic Year 2022-2023 may please be uploaded.

You should be ready with the following documents for uploading to Affiliation Portal 2022-2023

- Documents / Details substantiating the compliance /rectification/fulfillment of deficiencies that were reported in last year Affiliation Order ie. for Academic Year 2021-2022
- Sanction Orders by Respective Council for New courses (If any)
- Sanction Orders by Respective council for Additional Intake / Section (If any)
- Sanction Orders by Respective council for Conversion/ With drawl / Reduction of Intake for any courses (If any)
- Sanction Orders by Respective council for Change of Premises
- New Land Registration documents /New Lease deed / New Approved Building Plans/New Lease deed (if any)
- Details of Additional Built up Area
- Latest Fire NOC/ Sanitary Certificate / Proof of Applying for the same
- Latest Address Proof of the College (Electricity Bill/ Property Tax)
- Any New Pictures of Building Blocks / Class Rooms/ Labs
- Details of Labs for the Proposed New Courses along with the Equipment details
- Faculty details for New Course
- New Courses and Instructional Area Mapping Details
- Addition of New Faculty along with the Professional Experience, Educational Qualification / Professional Certification documents
- Play Ground /Parking Area Agreements (Registered)
- Latest Video the college starting from the College board and covering all the Instructional Area provided in the college like Class Rooms, Labs , Library
- Affidavit / Undertaking for this year 2022-2023

NB: Readiness of the Colleges with the above said details will help the colleges to submit the Application for 2022-2023 in 30 to 45 minutes of time

Registrar
REGISTRAR
J.N.T. University Kakinada
Kakinada-533003

Copy to the Secretary to Hon'ble Vice-Chancellor, JNTUK Kakinada.
Copy to the Director, Academic Audit, JNTUK Kakinada.