



The Jawaharlal Nehru Technological University Act, 1972

(Act No. 16 of 1972)

AND

THE FIRST STATUTES MADE THERE UNDER

PUBLISHED BY AUTHORITY

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HYDERABAD

PREFACE

In order to meet the demand of the public as well as of the Departments of the Government and the Courts, for the officially printed Acts, Rules, etc., it has been decided by the Government to publish Manuals, containing Acts, Rules, etc., including Services Rules.

The Departments of the Secretariat have accordingly been requested to furnish Acts and upto-date sets of Statutory Rules and Orders issued by them under the various Acts with which they are administratively concerned. The material as furnished by the various Departments of the Secretariat is being compiled and published by the Law Department in the form of Manuals.

This publication contains the Jawaharlal Nehru Technological University Act, 1972 (Andhra Pradesh Act No. 16 of 1972) and the first Statutes made thereunder.

D. J. JAGANNADHA RAJU,
Secretary to Government,
Law and Legislative Affairs,
Law Department, Andhra Pradesh.

B. P. SINGH,
Deputy Secretary to Government,
Law Department, Andhra Pradesh.

Hyderabad,
Dated . 28-12-1984.

THE JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ACT, 1972

Act No. 16 of 1972

(as amended from time to time by Act No. 24 of 1990, Act No. 17 of 1992 and Act No. 13 of 1995)

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The Jawaharlal Nehru Technological University Act, 1972¹

Act No. 16 of 1972.

30th September, 1972

An Act to provide for the establishment and incorporation of a Technological University in the State of Andhra Pradesh and for matters connected therewith.

BE it enacted by the Legislature of the State of Andhra Pradesh in the Twenty-third Year of the Republic of India, as follows: -

CHAPTER - I

Preliminary

Short title, extent,

1. (1) This Act may be called the Jawaharlal Nehru Technological University Act, 1972
- (2) It extends to the whole of the State of Andhra Pradesh.
- (3) It shall come into force on such ²[date] as the Government may, by notification, appoint.
- (4) ³[(i) *It shall apply in the first instance from the date notified under sub-section (1) of section 28 in respect of the Government Engineering Colleges at Anantapur and Kakinada, the Nagarjunasagar Engineering College, Hyderabad and the Government College of Fine Arts and Architecture, Hyderabad.*

Short title, extent,
commencement and
application

¹ Received the assent of the Governor on 30th September 1972. For statement of objects and reasons, see Andhra Pradesh Gazette, Extraordinary, dated 29th July 1972, Part IV – A, Pages 45-46.

² Came into force on 2nd October, 1972

³ Substituted by Andhra Pradesh Act No. 19 of 1981

- (ii) *The Government may, by notification, apply the revisions of this Act to any other college or institution with the consent of the University or management of the College or institution concerned, with effect from such date as they may specify in this behalf; and thereupon the provisions of section 28 shall, mutatis mutandi, apply to such college or institution.]*

2. In this Act, unless the context otherwise requires,-

Definitions

- a. ⁴[‘Council’ means the Executive Council of the University constituted under section 11;]
- b. ⁵[‘College’ or] ‘Constituent College’ means any College established or maintained by the University for providing courses of study qualifying students for admission to the University examinations in accordance with the regulations prescribed and includes a college established or maintained by any other University in the State immediately before the commencement of this Act and transferred to this University subsequently;
- c. ⁶[‘Director of Technical Education’ includes a joint Director in-charge of Technical Education;]
- d. ‘Government’ means the State, Government;
- e. ‘Hostel’ means a unit of residence for students of the University maintained or recognised by the University in accordance with the conditions prescribed;
- f. ‘Institution’ means an institution, Organisation, training centre or other establishment providing teaching, research, experimentation of practical training in engineering, technology physical and social sciences, architecture or fine arts and includes a polytechnic;

⁴ Substituted by Andhra Pradesh Act No. 13 of 1995

⁵ Substituted by Andhra Pradesh Act No. 19 of 1981

⁶ Substituted by Andhra Pradesh Act No. 17 of 1992

- g. 'notification' means a notification published in the Andhra Pradesh Gazette and the word 'notified' shall be construed accordingly;
- h. 'prescribed' means prescribed by statutes, ordinances or regulations of the University made under this Act,
- i. 'Principal' means the head of a college and includes the head of an institution;
- j. 'registered graduate' means a graduate registered under conditions prescribed in this behalf;
- k. 'Registrar' means the Registrar of the University;
- l. 'teachers' includes professors, readers and lecturers in a college and such other persons giving instruction in a college as may be declared by the statutes to be teachers;
- m. 'Technological University' or 'University' means the Jawaharlal Nehru Technological University. Andhra Pradesh as constituted under this Act.

CHAPTER- II

The University

- 3. (1) There shall be established in, and for the State of Andhra Pradesh a University by the name of 'Jawaharlal Nehru Technological University'.
- (2) ⁷[a. *The University shall be a teaching University comprising the constituent colleges and shall consist of a Chancellor, a Vice-Chancellor, a Rector, an Executive Council and an Academic Senate.*]

⁷ Substituted by Andhra Pradesh Act No. 19 of 1981

- b. It shall be a body corporate having perpetual succession and a common seal and shall sue and be sued by the said corporate name.
- (3) In all suits and other legal proceedings by or against the University, the pleadings shall be signed and verified by the Registrar and all processes in such suits and proceedings shall be issued to, and served on, him.
- (4) The headquarters of the University shall be located at ⁸[Hyderabad.]
4. (1) Subject to such law as may be made by Parliament as to co-ordination and determination of standards in institutions for higher education or research and scientific and technical institutions or subject to such directions as may, from time to time, be given in regard thereto by or on behalf of the Central Government, the objects of the University shall be-
- i. to provide for the advancement of learning and knowledge in engineering, technology, physical and social sciences, architecture and fine arts by teaching, research, experimentation or practical training or by such other means as the University may deem fit;
 - ii. to provide that form of education which allows students to spend periods of intramural work so that upon graduation not only they possess a range of academic learning but know also of the relevance of that learning to the affairs of the State in general and the country at large;
 - iii. to promote:-
 - a. thinking on new concepts, techniques, practices, in the relevant fields of knowledge and their application to indigenous conditions;

Objects and powers and functions of the University

⁸ Substituted by Andhra Pradesh Act No. 8 of 1975

- b. designing and Organisation of new courses of study and training, evaluation and examination system;
- c. research relevant to the economic growth of the country;
- d. entrepreneurship among the students of the constituent colleges ; and
- e. ⁹*[industrial consultancy services and expansion programmes for the different faculties of the colleges.]*

(2) The University shall have the following powers and functions, namely-

- i. to prescribe the qualifications under which persons shall be admitted to the University or to any particular course of study therein; and to prescribe the rules for the discipline of the students of the University;
- ii. to cause Organisation of teaching, research, experimentation, practical training, and surveys in regard to manpower requirements and other fields relevant to the objects of the University in such manner as the University may determine for advancement of learning and dissemination of knowledge;
- iii. ¹⁰*[to act as coordinator between the constituent colleges of the University and to exercise control over all the activities of its constituent colleges in respect of academic, financial and administrative matters;]*
- iv. to associate other institutions or branches or departments thereof and to recognise selected members of the staff thereof as teachers of the University and to admit the members thereof to any of the privileges of the University

⁹ Substituted by Andhra Pradesh Act No. 15 of 1988

¹⁰ Substituted by Andhra Pradesh Act No. 19 of 1981

and to accept attendance of students at courses of study in such institutions or branches or departments thereof, in lieu of such part of attendance at courses of study in the University and upon such terms and conditions as may, from time to time, be determined by the University subject to the regulations prescribed;

- v. ¹¹*[to hold examinations and to confer and grant degrees, diplomas, certificates and other academic distinctions on and to persons who shall have pursued a course of study and shall have passed the examinations or other tests conducted by the University;]*
- vi. to confer honorary degrees and other distinctions on persons subject to any provisions made in this behalf in the statutes or regulations of the Council;
- vii. to provide such lectures and instructions for persons not being the members of the University as the University may determine and to grant degrees, diplomas and certificates to such persons;
- viii. to prescribe conditions under which a person may be deprived of any degree, diploma, certificate or other distinction awarded to him by the University;
- ix. to institute, and establish or abolish professorships, readerships, senior lecturerships, lecturerships, and any other, such offices required by the University, to appoint persons to such offices, to remove persons from such offices and to prescribe the conditions of service relating to such offices;

¹¹ Substituted by Andhra Pradesh Act No. 19 of 1981

- x. to institute and award fellowships, freeships, scholarships, studentships, exhibitions, bursaries and prizes;
- xi. to develop industrial consultancy services through the faculties of the constituent colleges;
- xii. to make provision for research and advisory services and with these objects to enter into such arrangements with other institutions or with public bodies or industrial firms as may be deemed fit,
- xiii. to constitute or abolish by resolution of the Council, after considering the recommendations of the Academic Senate, faculties, ¹²[*Constituent colleges*], institutes, boards or other academic sections of the University;
- xiv. to institute and establish or abolish such administrative offices as may be required, to appoint persons to such offices, to remove persons from such offices, and to prescribe the conditions of service relating to such offices;
- xv. to enter into any agreement for the merger with the University of any other institution and for taking over its rights, assets and liabilities and for any other purpose not repugnant to the provisions of this Act;
- xvi. to provide for the printing and publication of research and other works which may be issued by the University;
- xvii. to organise and encourage preparation, printing, publication and distribution of text-books relevant to the objectives of the University;
- xviii. to fix, demand and receive fees, subscriptions and deposits;

¹² Substituted by Andhra Pradesh Act No. 8 of 1975

¹³*[Provided that the Government may issue such orders as may deem fit with regard to levy of fees and other charges for admission of students in colleges.]*

xix. to act as trustees or managers of any property, legacy, endowment, bequest of gift for purpose of education or research or otherwise in furtherance of the work and welfare of the University and to invest any funds representing the same in accordance with the provisions of this Act and the statutes made thereunder;

¹⁴*[(xix-a. to establish, maintain and manage research departments, institutions;]*

¹⁵*[xix-b. to affiliate or recognise colleges institutions throughout the state of Andhra Pradesh or to withdraw such affiliation or recognition as specified under section 28A;]*

xx. to do all such other acts and things as may be requisite in order to further the objects of the University.

CHAPTER - III

Officers of the University.

¹⁶*[5. The following shall be the Officers of the University, namely : -*

- a. the Chancellor;*
- b. the Vice-Chancellor;*
- c. the Rector;*
- d. the Registrar;*
- e. the Directors;*

¹³ Added by Andhra Pradesh Act No. 15 of 1988

¹⁴ Substituted by Andhra Pradesh Act No. 17 of 1992

¹⁵ Substituted by Andhra Pradesh Act No. 17 of 1992

¹⁶ Substituted by Andhra Pradesh Act No. 19 of 1981

- f. the Finance Officer;*
 - g. Principals of Constituent Colleges; and*
 - h. such other persons in the service of the University as may be prescribed]*
6. The Governor of Andhra Pradesh shall be the Chancellor of the University, who shall, by virtue of his office, be the head of the University. He shall perform such functions as may be entrusted to him by or under this Act.
7. ¹⁷[*Omitted.*]
8. (1) The Vice Chancellor shall be the whole-time officer of the University and shall be appointed by the Chancellor ¹⁸[in the manner specified in the Schedule.]
- (2) The term of office, emoluments and other conditions of service, the powers and functions of the Vice-Chancellor shall be as specified in the Schedule.
- ¹⁹[*8-A. There shall be a Rector who shall be appointed by the Executive Council on the recommendation of the Vice- Chancellor in such manner and on such terms and conditions as may be prescribed by the statutes from among senior professors. He shall exercise such powers and perform such duties as may be prescribed by the statutes.*]
9. (1) The Registrar and the Finance Officer shall be whole-time officers of the University and shall be appointed by the Council in the manner specified in the Schedule.
- (2) The salary and allowances payable to each of the officers specified in sub-section (1), the conditions of service and the powers to 'be

¹⁷ Omitted by Andhra Pradesh Act No. 19 of 1981

¹⁸ Added by Andhra Pradesh Act No. 19 of 1981

¹⁹ Substituted by Andhra Pradesh Act No. 17 of 1992

exercised and the functions to be performed by each of them shall be as specified in the Schedule and the statutes prescribed.

CHAPTER – IV

Authorities of the University

10. ²⁰[The following shall be the authorities of the University, namely:-

Authorities of the University

- i. *The Executive Council;*
- ii. *The Academic Senate;*
- iii. *The Faculties;*
- iv. *The Board of Studies; and*
- v. *such other bodies, as may, as the Statutes may declare to be authorities of the University.]*

Executive Council

11. ²¹[(1) The Executive Council shall consists of the following persons, namely:-

Class -I Ex-Officio Members:

- i. *The Vice-Chancellor,*
- ii. *The Rector,*
- iii. *The Secretary to the Government in the Education Department dealing with Technical Education or an officer in the Education Department dealing with the Technical Education nominated by the Government;*
- iv. *The Secretary to the Government in the Finance & Planning (Finance wing) Department or an officer in the Finance & Planning (Finance wing) Department nominated by the Government;*
- v. *The Director of Technical Education.*

²⁰ Substituted by Andhra Pradesh Act No. 17 of 1992

²¹ Substituted by Andhra Pradesh Act No. 13 of 1995

Class - II - Other Members

- i. *One Senior Professor of the University colleges to be nominated by the Government;*
 - ii. *One Principal of the University colleges to be nominated by the Government;*
 - iii. *One Principal of the affiliated colleges to be nominated by the Government;*
 - iv. *One teacher from among the teachers of the University colleges to be nominated by the Government;*
 - v. *One teacher from among the teachers of the affiliated colleges if any to be nominated by the Government;*
 - vi. *Four eminent persons representing Industry, Research and Development, Engineering and Technology, Architecture, Fine Arts, Physical and Social Sciences and public life etc., to be nominated by the Government.]*
- (2) The Vice-Chancellor shall be the Chairman of the Council and shall preside over all its meetings.
 - (3) The Registrar shall act as the Secretary to the Council.
 - (4) The business of the Council shall be conducted in such manner and according to such rules of procedure as may, from time to time, be prescribed by the statutes of the University.
 - (5) A member of the Council shall be entitled to receive such daily and travelling allowances as may from time to time, be prescribed but shall not be eligible for any remuneration.
 - (6) No person who has become or has been nominated as member of the Council as the holder of a particular appointment or office shall continue to be a member of the Council on his ceasing to be the holder of that particular appointment or Office.

- (7) ²²[a. Every Member of the Executive Council other than Ex-officio Member shall hold office during the pleasure of the Governor:

Provided that such members shall be eligible for re-nomination, so however that no such member shall hold office successively for more than two terms;

- b. *a nominated member of the Executive Council may tender resignation of his membership at any time. Such resignation shall be conveyed to the Vice-Chancellor by a letter in writing by the member and the resignation shall take effect from the date of its acceptance by the Government;*

- (8) *All casual vacancies among nominated members shall be filled by nomination by the Government.*

- (9) *The Executive Council shall meet atleast once in three months and may meet often if necessary.]*

- (10) ²³[Upon requisition in writing signed by not less than one-third of the total members of the Executive Council, the Vice-Chancellor shall convene a meeting thereof on a date appointed by him, which shall not be later than seven days from the date of receipt of requisition aforesaid.

- (11) *In the absence of the Vice-Chancellor from any meeting of the Executive council, the members present at the meeting shall choose one among themselves to preside over the meeting.]*

²² Substituted by Andhra Pradesh Act No. 13 of 1995

²³ Substituted by Andhra Pradesh Act No. 17 of 1992

(12) ²⁴*[The quorum for the meeting of the Executive Council shall be one-third of the total number of members or six persons whichever is less.]*

12. (1) The Council shall exercise and perform the Powers of the following powers and functions, namely:-

- i. to approve the budget estimates of the University presented by the Vice- Chancellor;
- ii. to create posts and appoint teachers and other employees of the University in the manner prescribed;
- iii. to acquire, hold or dispose off properties or accept gifts and donations, for and on behalf of the University;
- iv. to arrange for the investment and withdrawal of the moneys belonging to the University;
- v. to direct the form and use of the common seal of the University;
- vi. to determine and regulate the policies relating to all the affairs of the University in accordance with the provisions of this Act and the statutes, ordinances and regulations made thereunder;
- vii. to appoint such committees, either standing or temporary, as may be considered necessary for any specific or general purpose for fulfillment of the objects of the University and for ensuring the proper administration of the affairs or academic activities of the University;
- viii. to promote the academic autonomy of the ²⁵*[XXX]* Colleges;

²⁴ Substituted by Andhra Pradesh Act No. 13 of 1995

²⁵ The word 'constituent' is omitted by Andhra Pradesh Act No. 8 of 1975

- ix. ²⁶[Omitted.]
- x. ²⁷[to make statutes;
- xi. to establish, equip and maintain the University libraries, laboratories, workshops, museums and the like;
- xii. to provide for research and advancement and dissemination of knowledge;
- xiii. to provide for allowances and travelling allowances, to institute scholarships, bursaries, medals, and prizes, and to organize exhibitions;
- xiv. to control and manage all colleges and hostels in the university area in the manner prescribed by the statutes;
- xv. the Executive Council shall exercise all the powers of the University not otherwise provided for and all powers requisite to give effect to the provision of the Act.]

(2) Except as expressly provided by this Act, it shall be competent for the Council in the case of posts in connection with the affairs of the University to make regulations regarding the recruitment and the conditions of service of the persons appointed to such posts.

- 13. The Council may associate with itself in such manner and for such purpose as may be determined by regulations, any person whose assistance or advice it may require in complying with any of the provisions of this Act.
- 14. There shall be constituted at the headquarters of the University, to assist the University in the fulfillment of its objects and the administration of the affairs of the University, an Academic Senate and a Finance Committee, the composition, powers and functions of which shall be as specified in the Schedule and the statutes prescribed.

Association of
other persons with
Council

The Academic
Senate and Finance
Committee

²⁶ Omitted by Andhra Pradesh Act No. 19 of 1981

²⁷ Substituted by Andhra Pradesh Act No. 15 of 1988

- | | | |
|-----|---|--|
| 15. | Every authority of the University shall have power to appoint committees which may, unless otherwise provided in this Act, consist of such members of the authority and such other persons as it may think fit. | Constitution of Committees by authorities of the University. |
| 16. | The Council shall remove any person from membership of any authority on the ground that such person was convicted of an offense involving moral turpitude. | Removal from membership of an authority |
| 17. | Where any question arises whether a person has been duly nominated or appointed as, or is entitled to be, a member of an authority other than the Council or whether any act or proceeding of an authority including the Council is consistent with this Act and the statutes prescribed, it shall be referred to the Chancellor whose decision thereon shall be final. | Disputes as to constitution of authority |
| 18. | Notwithstanding anything in this Act, and until such time as an authority is duly constituted the Vice- Chancellor may, subject to the approval of the Chancellor, appoint any officer or constitute any committee temporarily to exercise and perform all or any of the powers and functions of such authority under this Act. | Powers of Vice-Chancellor to appoint officers, constitute committees temporarily |
| 19. | No act or proceeding of the Council, Academic Senate, Financial Committee or other body constituted under this Act shall be deemed to be invalid by reasons only of any defect in the constitution thereof or the existence of any vacancy among its members or of any invalidity in the nomination or appointment of any of its members. | Acts or proceedings of authorities not to be invalidated by reason only of certain defects |

CHAPTER V

University Funds etc.

- | | | |
|-----|--|-------------------------|
| 20. | (1) The income from the fees and other charges realised by, any contribution and endowment received by, and all grants made to, the University, shall form one general fund to be called the General | General and other funds |
|-----|--|-------------------------|

Fund' of the University and all moneys so realised and received shall be credited to it.

- (2) The University may have such other funds and shall maintain such accounts in respect of every fund as may be prescribed.
- (3) All moneys credited to the funds of the University shall be deposited in such banks or invested in such manner as the University may, with the previous approval of the Government, decide.

²⁸[20-A. *The University may accept money from the Government of India, the State Government, the University Grants Commission, and also borrow money from a Bank or a Corporation, for the purposes of the University Provided that where the University intends to borrow money from a Bank or a Corporation or both exceeding an amount of fifty thousand rupees at a time or in the aggregate, it shall obtain the prior written approval of the Government therefor.*

Borrowing of money

20-B. *The University shall not divert earmarked funds in for other purposes, or revise scales of pay of its staff or implement any scheme which involves any matching contribution from the Government or which imposes a recurring liability on the Government, after the assistance from the sponsoring authority ceases without the prior written approval of the Government:*

Certain restrictions in respect of financial matters

Provided that the Executive Council may authorise the creation and filling up of posts of teachers for a period not exceeding one year, but any such post shall not be continued or created afresh for any period beyond the said period of one year without the prior written approval of the Government.]

21. (1) The University shall constitute for the benefit of its employees in such manner and subject to such conditions as may be prescribed

²⁸ Inserted by Andhra Pradesh Act No. 5 of 1977

by the statutes, such pension, insurance, gratuity or provident fund as it may deem fit.

- (2) Where such fund has been so constituted, the Government may declare that the provisions of the Provident Fund Act, 1925, shall apply to such fund as if it were a Government Provident Fund. Central Act XIX of 1925
22. (1) The annual accounts of the University shall be submitted by the Council to the Government who shall cause an audit to be made by such person as the Government may appoint in this behalf. Accounts and Audit
- (2) The accounts when audited shall be printed and copies thereof shall, together with the copies of the audit report, be submitted by the Council to the Government with its comments. The Government shall as soon, as may be after the receipt of the audit report, cause the audit report together with the comments of the Council to be laid before each House of the State Legislature.
- (3) ²⁹[Omitted.]

CHAPTER VI

Statutes, Ordinances and Regulations.

23. i. Subject to the provisions of this Act, the statutes may provide for all or any of the following matters, namely:-
- a. the constitution, powers and functions of the authorities of the University;
 - b. the manner of filling vacancies among members of the authorities;
 - c. the allowances to be paid to the members of the authorities and committees thereof;

²⁹ Omitted by Andhra Pradesh Act No. 19 of 1981

- d. the procedure at meetings of the authorities including the quorum for the transaction of business at such meetings;
- e. the authentication of the orders or decisions of the authorities;
- f. ³⁰[*Omitted.*]
- g. the term of office and method of appointment and conditions of service of the Officers of the University other than the Vice-Chancellor;
- h. the qualifications of the teachers and other staff of the University. ³¹[*XXX*]
- i. the classification, the method of appointment and determination of the terms and conditions of service of teachers and other staff of the University;
- j. the constitution of pension, insurance, gratuity or provident fund for the benefit of the officers teachers and other staff of the University;
- k. the fees to be charged for courses of study, research, experimentation and practical training in the ³²[*Constituent Colleges*] and for admission to the examinations for degrees, diplomas and certificates of the University.
- l. the institution of fellowships, scholarships, studentships, bursaries, medals and prizes and the conditions of award thereof;
- m. the establishment and maintenance of halls and hostels;

³⁰ Omitted by Andhra Pradesh Act No. 19 of 1981

³¹ Omitted by Andhra Pradesh Act No. 19 of 1981

³² Substituted by Andhra Pradesh Act No. 8 of 1975

- n. the conditions for residence of students of the University in the halls and hostels and the levy of fees and other charges for such residence;
- o. the holding of convocations to confer degrees and diplomas;
- p. the conferment of honorary degrees and academic distinctions;
- q. conditions of registration of graduates and the maintenance of register thereof;
- r. all other matters necessary for carrying out all or any of the purposes of this Act.

³³[(ii) *to provide for reservation to all cadres by direct recruitment in accordance with section 34A.*]

Statutes how made

24. (1) The first statutes of the University with regard to matters set out in section 23 shall be made and notified by the Government.

³⁴[(2) *The council may, from time to time, make any Statute in addition to the First Statutes referred to in sub-section (1) and may amend or repeal any Statute in the manner herein after provided in this section:*

Provided that nothing in the First Statutes referred to in sub-section (1) or in any Statute made by the Council under this sub-section shall adversely affect the conditions of the service of the teachers or other employees transferred to the control of the Technological University on the 2nd October, 1972 along with the transfer of the control and management of the constituent colleges.]

³³ Inserted by Andhra Pradesh Act No. 17 of 1992

³⁴ Substituted by Andhra Pradesh Act No. 19 of 1981

- (3) The Academic Senate may propose to the Council the draft of every statute to be made by the Council and such draft shall be considered by the Council at its next meeting:

Provided that the Academic Senate shall not propose the draft of any such statute, any amendment of a statute or repeal of a statute affecting the status, powers, or constitution of any existing authority until, such authority, has been given, an opportunity to express its views on such proposal and any views so expressed shall be considered by the Council.

- (4) The Council may consider any such draft as is referred to, in subsection, (3) and pass the statute or reject it or return it to the Academic Senate for reconsideration, either in whole or in part, together with any amendments which it may suggest.

- (5) (a) every statute passed by the Council shall be submitted to the Chancellor, who may give or withhold his assent thereto or remit it to the Council for reconsideration,
- (b) No statute passed by the Council shall have validity unless it is assented to by the Chancellor.

25. If at any time, the Council considers if necessary to do so, it may, in consultation with the Academic Senate, amend, add to or repeal the statutes by a special resolution in that behalf

Powers of Council to amend add to or repeal statutes by a special resolution where necessary

Provided that every such, amendment, addition or repeal -

- a. Shall be consistent with this Act;
- b. Shall have no validity unless it is assented to by the Chancellor.

Explanation:- For the purposes of this Act, a “special resolution”, means a resolution passed at a special meeting of the Council convened for the purpose, by a majority of not less than three fourths of the members present and voting.

26. (1) Subject to the provisions of this Act and statutes, the Ordinances of the University may provide for all or any of the following matters, namely:-
- a. the admission of the students to the constituent colleges;
 - ³⁵[XXXXXX]
 - b. the courses of study leading to all degree, diplomas and certificates of the University
 - c. the conditions under which the students shall be admitted to the degree, diploma or certificate courses;
 - d. the conduct of examinations of the University and the conditions on which students shall be admitted to such examinations;
 - e. the manner in which exemptions relating to the admission of students to examinations may be given;
 - f. the conditions and mode of appointment and duties of examining bodies and examiners;
 - g. the maintenance of discipline among the students of the University;
 - h. any other matter which by this Act or the statutes, is to be made or may be provided for by an ordinance.
- (2) Save as otherwise provided in this section ordinances shall be made by the Academic Senate.
- (3) All ordinances made by the Academic Senate shall take effect from such date as may be fixed by the Academic Senate but every ordinance so made shall be submitted as soon as may be after it is made to the Council and shall be considered by the Council at its next succeeding meeting.

³⁵ Proviso to clause (a) of Sub-clause (1) has been omitted by Andhra Pradesh Act

- (4) The Council shall have power, by a resolution passed by a majority of not less than two-thirds of the members present at such meeting to modify or cancel any such ordinance and such ordinance shall from the date of such resolution have effect in such modified form or shall stand cancelled, as the case may be.
27. (1) The Council and the Academic Senate may make regulations consistent with the provisions of this Act, the statutes and the ordinances, for all or any of the other matters which by this Act and the statutes are to be provided for by regulations and also for any other matter solely concerning such authorities and not so provided.
- (2) Each of the authorities referred to in sub-section (1) shall make regulations providing for the giving of notice to the members thereof of the dates of meetings and of business to be considered at meetings and for the keeping of a record of the proceedings of meetings.
- (3) The Council may direct the amendment in such manner as it may specify, of any regulation made under this section or the annulment of any resolution made thereunder by itself or by the Academic Senate.
- Regulations

CHAPTER VII

Constituent Colleges

28. ³⁶[(1) *Notwithstanding anything in the Andhra University Act, 1925, Sri Venkateswara University, Act, 1954 and the Osmania University Act, 1959, or the statutes made thereunder, the Government Engineering Colleges at Anantapur and Kakinada, the Nagarjunasagar Engineering College, Hyderabad, and the Government College of Fine Arts and Architecture, Hyderabad,*
- Disaffiliation of
Engineering
Colleges etc. in the
State

³⁶ Substituted by Andhra Pradesh Act No. 19 of 1981

shall from such date as has been or may be notified by the Government in this behalf be disaffiliated from the said Andhra University, Sri Venkateswara University or Osmania University, as the case as may be, and be formed into and maintained constituent colleges of the Technological University.]

- (2) On and from the date notified under subsection (1) -
- i. the control and management of the ³⁷[Colleges] specified in sub-section (1);
 - ii. all the properties, assets and liabilities and the rights and obligations of the respective Universities in relation thereto; and
 - iii. all obligations of the Government in relation to the said Colleges;

shall stand transferred to, vest in, or devolve upon the Technological University.

³⁸[(2-A) Omitted]

- (3) The compensation payable by the Technological University to the Andhra University, Sri Venkateswara University or the Osmania University, as the case may be, in respect of the properties, assets and rights belonging to the University concerned transferred to and vested in, the Technological University under sub- section (2) in relation to any College or institution to which the provisions of this Act are applied under clause (ii) of sub-section (4) of section I shall be such as may be agreed upon between the University concerned and the Technological University:

Provided that where no such agreement is reached within a period of one year from the date notified under sub-section (1), the

³⁷ Omitted by Andhra Pradesh Act No. 19 of 1981

³⁸ Omitted by Andhra Pradesh Act No. 19 of 1981

Government may, after giving an opportunity to the University concerned and the Technological University for making their representations in that behalf, determine the compensation payable to the University concerned, and the compensation so determined shall be final and binding on the University- concerned and the Technological University.

³⁹[28-A. *Notwithstanding anything contained in the Andhra Pradesh Universities Act 1991, the control and management of the colleges or institutions affiliated to or recognised by any University specified under section 4 of the said Act, shall from such date as may be notified by the Government in this behalf, be disaffiliated from those universities and such colleges or institutions shall be formed into, maintained, affiliated or recognised by the Technological University.*]

Affiliation and
recognition of
Colleges or
Institutions

Act No. 4 of 1991

⁴⁰[29. *Omitted.*

30. *Omitted.*]

31. There shall be an Academic Committee for each ⁴¹[*constituent college*] the composition and functions of which shall be as specified in the Schedule.

Academic
Committee of the
Constituent Colleges

32. (1) They shall be appointed by the Vice-Chancellor, with the approval of the council such officers and other members of staff as may be necessary for regulating the students' affairs of the constituent colleges.

Appointing of staff
for regulating
students' affairs

(2) For the purposes of this section, the expression students' 'affairs' means -

a. the provision and management of facilities for housing and boarding of students;

³⁹ Substituted by Andhra Pradesh Act No. 17 of 1992

⁴⁰ Omitted by Andhra Pradesh Act No. 19 of 1981

⁴¹ Substituted by Andhra Pradesh Act No. 19 of 1981

- b. the arranging of programmes for student counseling;
- c. the assistance in the employment of students in accordance with the plans approved by the Vice-Chancellor;
- d. the Organisation, Promotion, and super-vision of the extracurricular activities of the students and the arrangements in regard to their personal comforts and hygienic conditions required to maintain proper health of the students;
- e. the Organisation and maintenance of contacts with the other Universities in regard to matters of common interest for students;
- f. the assistance to students in procuring the required study materials, instruments, books and periodicals;
- g. Such other affairs of the University and its constituent colleges as may, from time to time, be specified by the Vice-Chancellor as students' affairs.

33. ⁴²[Omitted]

CHAPTER - VIII

Miscellaneous

34. The University shall reserve seats in constituent colleges for the members of the socially and educationally backward classes, the Scheduled Castes, Scheduled Tribes in accordance with such principles as may, from time to time, be determined by Government in this behalf.

Reservation of seats for Backward classes, Scheduled Castes and Scheduled Tribes

- ⁴³[34A. *Every appointment made under clause 12 or clause 13 of the Statute XIV shall conform to such rule of reservation for Scheduled Castes, Scheduled Tribes and Backward Classes as may be made under*

Observation of rule of reservation

⁴² Omitted by Andhra Pradesh Act No. 19 of 1981

⁴³ omitted by Andhra Pradesh Act No. 19 of 1981

the Statutes of the University except where the Government by general or special order exempts any category from its applicability keeping in view the general policy enunciated by the Government from time to time:

Provided that the statutes may provide for such preference to women, as is for the time being provided for recruitment to Government Service.]

35. (1) No teacher, member of non-teaching staff, or student of the University. Shall -

- a. engage himself in any activity instigating or involving violence or threat of violence, likely to disrupt teaching, study, or research in, or administration of the University, or the proceedings of any of its bodies, or
- b. obstruct any teacher or officer of the University in the performance of his duties, or
- c. damage or deface any property in the
- d. University or in colleges admitted to its privileges, or
- e. occupy or use such, property, otherwise than in accordance with the rules on other provisions made therefor by the University or other authority concerned.

Staff students of the University not to engage themselves in activities involving violence etc.,

(2) Any teacher, member of non-teaching staff or student of the university who contravenes the provisions of sub-section (1) shall be liable for disciplinary action as provided in the Statutes.

36. The University shall not pay in money to any, of its, members of staff or students any dividend, gift, diversion or bonus, except by way of prize, reward or special grant.

University not to pay dividend, etc., in money.

37. Where the arrears of any loan or advance granted by the University to any college or institution or persons are not paid before the date specified therefor, the Council may, without prejudice to any other mode of

Recovery of loans etc., as arrears of land revenue

- recovery, issue a certificate for the recovery of the amount stated therein to be arrears to the Collector of the district concerned and the Collector shall proceed to recover the amount stated to be due in the said certificate, in the same manner as arrears of land revenue.
38. All members, officers and employees of the University when acting or purporting to act in pursuance of any provisions of this Act shall be deemed to be public servants within the meaning of section 21 of the Indian Penal Code. Members Officers, etc., to be public servants
39. (1) The Chancellor may appoint a committee consisting of one or more persons to make an enquiry and report in regard to ⁴⁴*[the work and progress of the University in general, or in regard to any specific activity of the University.]* Review Committee
- (2) The Chancellor may on receipt of the report of the said committee made under sub-section (1) take such action and issue such directions as he considers necessary in respect of any matter dealt within the said report ⁴⁵*[and the University]* shall be bound to comply with such directions.
40. The Council shall prepare an annual report of the University under the direction of the Vice-Chancellor and submit the said report to the Government within one month of its annual meeting at which the said report was considered. Annual report of the University.
41. ⁴⁶*[(1) The Government shall have the right to cause an inspection to be made by such person or persons as they may direct, of the University, its buildings, laboratories, libraries, museums, workshops and equipment and of any institutions maintained by the University and also to cause an enquiry to be made into the* Visitation

⁴⁴ The words 'or associated with' in subsection (1) had been omitted by Andhra Pradesh Act No. 19 of 1981

⁴⁵ Submitted by Andhra Pradesh Act No. 19 of 1981

⁴⁶ Substituted by Andhra Pradesh Act No. 15 of 1988

teaching and other work conducted or done by the University in respect of any matter connected with the university.

(2) *The Government shall in every case give notice to the University of its intention to cause such inspection or inquiry to be made and the University shall be entitled to be represented thereat.]*

(3) The Government shall forward to the Council a copy of the report of inspection or inquiry for expressing its views and on receipt thereof, the Government may tender such advice or give such directions as they may consider necessary, and fix a time limit for action to be taken by the Council in that regard. The Council shall, within the time so fixed, take necessary action and

Removal of
difficulties

42. If any difficulty arises in giving effect to the provisions of this Act, the Government may by order published in the Andhra Pradesh Gazette make such provision or give such direction, not inconsistent with the purpose of this Act, as appears to them to be necessary or expedient for removing the difficulty.

CHAPTER – IX

Transitional

43. Notwithstanding anything in the Andhra University Act, 1925, Sri Venkateswara University Act, 1954 and the Osmania University Act, 1959 and the statutes, ordinances and regulations made thereunder, any student studying in any college to which the provisions of this Act apply, on the date notified under sub- section (1) of section 28 or under sub-section (4) of section 1, in respect of that College any course for an examination of the Andhra University or Sri Venkateswara University or the Osmania University, as the case may be, shall be permitted to study such course, shall be examined in such manner and shall be awarded such degree, diploma or certificate, as may be prescribed by the statutes or ordinances:

Completion of
study, examination,
etc., by students
studying in colleges
on the dates noticed
in respect of them
under section 28 (1)

Provided that every such student shall be given an option to be exercised within such time as the Technological University may determine, to continue to be governed by the syllabii and curricula and the scheme for the conduct of examination and the conferment of degree, diploma or certificate, as the case may be, applicable to him under the University to which the college in which he is studying was affiliated (hereinafter referred to as the said University) immediately prior to the date notified under sub- section (4) of section 1 in respect of that college and in case the said student exercises his option to continue to be so governed, the Technological University shall be bound to allow him to continue to study the course according to the syilabii and curricula and the said University shall be bound to conduct the examination and confer on him the degree, diploma or certificate, as the case may be, according to the scheme, applicable to him under the said University.

44. (1) Notwithstanding anything in this Act, but subject to the provisions of sub-section (2) where the control and management of any college has been transferred to the Technological University under sub-section (2) of section 28, the Technological University shall employ all teachers and other employees of the Government, or as the case may be, of the Andhra University, Sri Venkateswara University or Osmania University, who immediately before the date notified by the Government under sub-section (1) of section 28, were serving in or attached to, that college on such foreign service conditions, as may be determined by the Government in the case of a Government employee, or by the University concerned in the case of an employee of the said University:

Absorption of employees serving the colleges transferred to the Technological University under section 28 in the service of the University.

Provided that no deputation or other allowance shall be payable to any such employee.

- (2) Notwithstanding anything in sub-section (1), every teacher or other employee of the Government or the University concerned shall,

within a period of three months or such other period beyond three months as may be specified by the Government by a notification, from the date of transfer of the control and management of the college under sub-section (2) of section 28 exercise his option to revert to the service under the government or the University concerned, as the case may be, to which he belongs, failing which he shall be deemed to have been absorbed in the service of the Technological University with effect from the date of transfer referred to above, and shall from the said date, be governed by the terms and conditions governing the said service which shall not be less favorable than those applicable to such teachers or other employees prior to the said date:

Provided that any teacher or other employee serving in, or attached to, any college or institution transferred to the Technological University along with the post held by him for which there is no post equivalent thereto as respects qualifications, status and pay scale in the Government or the University concerned, shall be given an option to be exercised within such time and in such manner as may be specified by the Technological University either to be absorbed in the service of the Technological University under the terms and conditions governing the said service which shall not be less favourable than those applicable to him prior to the date of such transfer, or to be retrenched from the service of the Government or the University concerned on such retrenchment benefits as may be determined by the Government in the case of a Government employee or by the University concerned, in consultation with the Government, in the case of an employee of the said University.

(3) ⁴⁷[*Omitted.*]

⁴⁷ Omitted by Andhra Pradesh Act No. 19 of 1981

45. ⁴⁸[Notwithstanding anything in this Act,-

- a. *The members of the Executive Council and Academic Senate constituted and functioning before the commencement of the Jawaharlal Nehru Technological University (Amendment) Act, 1988 (hereinafter referred to as the said Act) shall continue to be such members and function only until a new Executive Council and Academic Senate is reconstituted in accordance with the provisions of this Act as amended by the said Act; and*
- b. *On the reconstitution of such Executive Council and Academic Senate in accordance with the provisions of this Act, as amended by the said Act, the members of the Executive Council, Academic Senate and Finance committee holding office immediately before such reconstitution shall cease to be such members.]*

Special provision as
to Executive
Council and
Academic Senate

⁴⁸ Inserted by Andhra Pradesh Act No. 17 of 1992

THE SCHEDULE

I. Officers of the University

ⁱ/1. *The Vice-Chancellor*

(1) *The Government shall constitute a search committee consisting of:*

- i. a nominee of the Executive Council;*
- ii. a nominee of the University Grants Commission; and*
- iii. a nominee of the State Government.*

The Search committee shall submit a panel of three persons to the Government in alphabetical order from among whom the State Government shall recommend one person to the Chancellor for appointment as Vice-Chancellor and the Chancellor shall appoint such person as Vice-Chancellor:

Provided that it shall be competent for the Government to call for fresh panel if they consider necessary and the search committee shall submit a fresh panel to the Government.

(2) *The Vice-Chancellor shall not be removed from his office except by an order of the Chancellor passed on the ground of willful omission or refusal to carry out the provisions of this Act, or abuse of the powers vested in him and after due enquiry ordered by the government, by the Lokayukta or by such person who is or has been a Judge of a High Court or the Supreme Court as may be appointed by the Chancellor in which the Vice- Chancellor shall have an opportunity of making his representation against such removal:*

Provided that where the enquiry is conducted by a person who is or has been a Judge of High Court or the Supreme Court the report of such an enquiry shall be forwarded to the Government and the Chancellor shall act in accordance with the advice tendered by the Government on a consideration of the report while exercising his powers under this sub-section:

ⁱ Substituted by Andhra Pradesh Act No. 17 of 1992

Provided further that where the Lokayukta enquires into an allegation against the Vice-Chancellor under the Andhra Pradesh Lokayakta and Upa Lokayukta Act, 1983 then, notwithstanding any thing contained in section 12 of that Act, the Lokayukta shall submit the report to the Government and the Chancellor shall act in accordance with the advice tendered by the Government on a consideration of the report while exercising his powers under this sub-section.

- (3) The Vice-Chancellor shall be the academic head and the principal Executive Officer of the University and shall exercise general control over its affairs. He shall be a whole time officer of the University.*
- (4) Subject to the provisions of sub-clause (2) the Vice-Chancellor shall hold office for a term of three years from the date of his appointment and shall be eligible for reappointment to that office for another term of three years in the manner provided in sub-clause (1).*
- (5) The vice-chancellor shall be paid such pay and allowances as may, by order, be specified by the Government from time to time. He shall be provided with a furnished official accommodation for which he shall pay ten percent of his salary towards rent.*
- (6) When the Vice-Chancellor is unable to exercise his powers, perform his functions and discharge his duties owing to absence, illness or any other cause or when the office of Vice- Chancellor is vacant, it shall be competent for the State Government to appoint a person to be incharge Vice-Chancellor. The person so appointed as incharge Vice-Chancellor shall exercise the powers, perform the functions and discharge the duties of the Vice-Chancellor until the Vice-Chancellor assumes the office, or as the case may be, a new Vice-Chancellor is appointed in accordance with sub-clause (1).*
- (7) It shall be competent for the Chancellor to accept the resignation of the Vice-Chancellor.*
- (8) When the post of the Vice-Chancellor falls permanently vacant, either by resignation or otherwise, the vacancy shall be filled by the Chancellor by*

appointing another person as the Vice- Chancellor and the Vice-Chancellor so appointed shall hold office for a full term of three years.

- (9) The Vice-Chancellor shall, by virtue of his office be a member and Chairman of the Executive Council and of the Academic Senate and shall preside at the convocation of the University in the absence of the Chancellor.*
- (10) He shall be entitled to be present at the address at any stage, any meeting of any Authority of the University, but not to vote there at, unless he is a member of the authority concerned.*
- (11) He shall have the power to convene meetings of the Executive Council and the Academic Senate.*
- (12) It shall be his duty to see that the provisions of this Act, the Statutes, the Ordinances and Regulations are duly observed and he may exercise all powers necessary for this purpose.*
- (13) He shall have power to interpret the provisions of this Act, the Statutes, the Ordinances and the Regulations. Any person or authority aggrieved may, within such. time as may be prescribed by an Ordinance, appeal to the Chancellor:*

Provided that: -

- a. if such interpretation was given at a meeting of the Executive Council, the appeal shall lie to the Chancellor direct;*
- b. if such interpretation was given otherwise than at a meeting of the Executive council the appeal shall be forwarded to the Chancellor through the Executive Council.*

The decision of the Chancellor on the appeal shall be final.

- (14) He shall give effect to the decision of the Authorities of the University taken in accordance with the powers conferred by or under this Act.*
- (15) He shall have such other powers as may be prescribed.*
- (16) a. When, with regard to any matter in which any officer or authority may take action, the Vice-Chancellor considers immediate action desirable, he*

may subject to the general control of the Chancellor take such action as may be necessary but shall as soon as may be, report the action taken to the officer or authority -concerned.

- b. An appeal shall lie to the Executive Council against any action taken by the Vice-Chancellor under clause (a) affecting any person in the service of the University, at the instance of such person. Such appeal shall be filed within thirty days from the day on which such person has notice of the action taken.]*

2. The Registrar.

- (1) ⁱⁱ[a. *The Registrar shall be a whole-time paid officer of the University appointed by the Executive Council for a term of three years or less and on such other terms as may be prescribed by the Statutes:*

Provided that he shall not continue in that office for more than six years.

- b. The Registrar shall exercise such powers and perform such duties as may be prescribed. The Executive Council may transfer the Registrar to a suitable position even before the completion of the term provided that he is shown a position in the University with the same emoluments for the remaining part of his term of appointment.]*

- (2) The Registrar shall draw such salary and other allowances and be governed by such conditions of service as may, time to time, be prescribed

Provided that the salary and allowances and the conditions of service shall not be varied to the disadvantage of an incumbent during the term of his office.

- (3) In the temporary absence of the Registrar on leave, for whatever reason or until the vacancy caused in any other manner is filled, the Vice-Chancellor shall appoint any person temporarily for a period not exceeding three months to act as the Registrar.

ⁱⁱ Substituted by Andhra Pradesh Act No. 15 of 1988

- (4) The Registrar may, by a letter under his hand addressed to the Council, resign his office. The resignation shall be delivered to the Council ordinarily sixty days prior to the date on which he wishes to be relieved of his office, but the Council, may relieve him earlier and the resignation shall take effect from the date of relief.
- (5) ⁱⁱⁱ*[The Registrar shall act as the Secretary of the Executive Council and Academic Senate.]*
- (6) The Registrar shall be responsible for-
 - a. the custody, of all the records and the common seal of the University;
 - b. the overall control and, supervision of all the administrative work of the University and in the constituent colleges
 - c. the conduct of examinations and for the execution of all processes connected therewith.
- (7) The Registrar shall discharge such, others duties and perform such other functions, as may be, prescribed by the statutes, or required, from time to time, by special or general order of the Vice-Chancellor or the Council.

3. The Finance Officer

- (1) ^{iv}*[The Finance Officer shall be a whole time officer of the University appointed by the University from out of a panel of three officers to be obtained from the Government in the Education Department on such terms and conditions as may be prescribed by the rules made by the Government in this behalf.. He shall be the employee of the Government and the salary, allowances, pension and other remuneration shall be paid in the first instance out of the consolidated fund of the state and later recovered from the University.]*
- (2) ^v*[He shall maintain the accounts of the University and also advise the University on all matters relating to income and expenditure.*

ⁱⁱⁱ Substituted by Andhra Pradesh Act No. 17 of 1992

^{iv} Substituted by Andhra Pradesh Act No. 24 of 1990

^v Substituted by Andhra Pradesh Act No. 17 of 1992

(2-A) *He shall be present at the meetings of the Finance Committee and participate in the discussions but shall not be entitled to vote.]*

(3) The Finance Officer shall be responsible for-

- a. Managing the property and investments of the University and tendering advice in regard to its financial policy;
- b. Ensuring that no expenditure not duly authorised is incurred by the University otherwise than by way of investment;
- c. disallowing any expenditure which may contravene the terms of any statute or for which provision is required to be made by the statutes but has not been made;
- d. preparation of budget and statement of accounts for the presentation to the Council by the Vice-Chancellor and such other information in respect of all matters of finance and accounts as may be required of him, from time to time;
- e. arranging for the internal, audit of the accounts of all the ^{vi}*[constituent colleges]* of the, University annually;
- f. obtaining, scrutinizing, compiling and reporting to the Vice-Chancellor on the statement of accounts of the *[constituent colleges]* of the University at such intervals and in such form as may be specified by the Council from time to time;
- g. exercising a check over the expenditure and income of the different *[constituent colleges]* and programmes of the University;
- h. discharging such other duties as may be prescribed by the statutes or by any special or general order of the Vice- Chancellor or the Council.

^{vi} Substituted by Andhra Pradesh Act No. 8 of 1975

II. AUTHORITIES OF THE UNIVERSITY

vii/I. Academic Senate:

(1) The Academic Senate shall consist of the following persons, namely --

CLASS – I EX-OFFICIO MEMBERS.

- i. All members of the Executive Council;*
- ii. All Principals and Directors;*
- iii. The Chairman of the Andhra Pradesh State Council of Higher Education or in his absence the Vice-Chairman thereof;*
- iv. All members the University Planning and Monitoring Board.*

CLASS – II - MEMBERS.

All persons who donate an amount of not less than five lakhs to the University.

CLASS – III - MEMBERS TO BE NOMINATED BY THE GOVERNMENT

- i. Three Principals of other Engineering College within the State, to be nominated by the Government;*
- ii. Three persons from the Public sector undertakings to be nominated by the Government;*
- iii. Two persons from Research Organisations, Private Industries to be nominated by the Government;*
- iv. One student Representative from each of the Constituent College/Unit, nominated on the recommendation of the Vice Chancellor on Consideration of merit and academic attainments, for a period of one year.*

CLASS – IV - ELECTED MEMBERS.

- i. Five teachers to be elected from among the teachers of the Constituent Colleges/Units of the University from among themselves according to the*

^{vii} Substituted by Andhra Pradesh Act No. 17 of 1992

principle of proportional representation by single transferable vote and according to procedure prescribed by the Statutes;

ii. *Five teachers to be elected from among the teachers of the affiliated Colleges of the University from among themselves according to the principle of proportional representation by means of single transferable vote and according to procedure prescribed by the Statutes;*

iii. *Five members of the Legislative Assembly to be elected from among the Members of the Legislative Assembly, of whom one each shall belong to Scheduled Castes, scheduled Tribes and Backward Classes. The election shall be held according to the Principle of proportional representation by means of single transferable vote and according to procedure prescribed by the Statutes.*

(2) *The term of office of the nominated and elected members, except the student representative, shall be three years. A member shall be entitled for re-nomination/re-election so however that no such member shall hold office successively for more than two terms.*

(3) *A nominated or elected member may tender resignation of his membership before the expiry of his term of membership by conveying such resignation in writing to the Vice-Chancellor and every such resignation shall come into effect from the date of its acceptance by the Government.*

(4) *Casual vacancies in the office of the non-official members occurring on the Academic Senate, for whatever reason, shall be filled by the Government by nomination of another person who shall hold office for the residue of the term of his predecessor. In respect of the elected members, such vacancies shall be filled in by re-election of another person who shall hold office for the residue off the term of his predecessor.*

(5) *An ex-officio member shall cease to be a member of the Academic Senate when he relinquishes or ceases to hold the office by virtue of which he became a member of the Academic Senate.*

- (6) *The Vice-Chancellor may however whenever he considers it necessary to do so, appoint, as additional members of the Academic Senate for such duration as he may determine, persons having proficiency in the subject concerned from among the employees of the University or from others.]*
- (7) ^{viii}[a. *The Academic Senate shall have powers of approving all courses of study as may be proposed by the Board of Studies and of determining their curriculum and have general control of teaching, research and examinations within the University and shall be responsible for the maintenance of standards thereof by the colleges.]*
- b. The Academic Senate shall have power to make regulations consistent with this Act and the statutes relating to all academic matters and to amend and repeal such regulations.
- c. To assist the Academic Senate in the achievement of the objects of the University, it shall have under its control, a curriculum development cell, a faculty development committee an industrial liaison policy unit and an evaluation committee, the composition and functions of which shall be as determined by the Council by the statutes made in this behalf.
- d. In particular and without prejudice to the generality of the foregoing power, the Academic Senate shall have powers-
- i. to advise the Council on all academic matters;
 - ii. to make recommendations to the Council for the institution of professorship and other teaching posts and in regard to the duties, emoluments and qualifications thereof;
 - iii. to make recommendations to the Council regarding institution of fellowships and scholarships;
 - iv. to formulate, modify and revise schemes for the constitution or reconstitution of departments of teaching;

^{viii} Substituted by Andhra Pradesh Act No. 19 of 1981

- v. to make regulations regarding admission of students to all the colleges and for the intake into each faculty;
- vi. to make regulations prescribing equivalence of examinations, degrees, diplomas and certificates of other Universities colleges, institutions and boards;
- vii. to make recommendations to the Council regarding the institution of Post-Graduate teaching and research ;
- viii. to make recommendations to the Council regarding qualifications to be prescribed for teaching in ^{ix}*[the constituent colleges;]*
- ix. to recommend to the Council faculty development programmes on the recommendation of the faculty development committee or otherwise;
- x. to formulate, modify and revise programmes of curriculum development on the recommendations of the curriculum development committee or otherwise
- xi. to make regulations regarding industrial training, where such training forms part of requirement for degree, diploma or certificate in consultation with the industrial liaison policy unit;
- xii. to recommend to the Council measures for promoting collaboration between industries and colleges on the recommendations of the industrial liaison policy unit;
- xiii. ^x*[to make regulations for the conduct of the examinations of the University and for the assessment, evaluation and grading of the students' performance at colleges.]*

^{ix} Substituted by Andhra Pradesh Act No 19 of 1981

^x Substituted by Andhra Pradesh Act No 19 of 1981

- xiv. to consider the reports of the evaluation committee and to advise the Council on the follow up action to be taken in the implementation of the reports;
- xv. to delegate to the Vice-Chancellor or to any of the committees of the Academic Senate, any of its powers;
- xvi. to assess and make recommendations, laying down standards of accommodation, equipment, apparatus, library, maintenance and other physical facilities required for each faculty;
- xvii. to exercise such other powers and perform such other functions as may be conferred or entrusted to it by or under the provisions of this Act, and
- xviii. to deal with any other matter referred to it by the Vice-Chancellor or the Council.

^{xi}/III. Finance Committee

(1) There shall be constituted a Finance Committee which shall be a sub-committee of the Executive Committee with the following as members, namely:-

- a. Vice-Chancellor (Chairman);*
- b. Two members of the Executive Council nominated by it;*
- c. One member of the Executive Council to represent Banking or Accounting.*

The Finance Officer shall be the Secretary of the Finance Committee.

(2) The Finance Committee shall have the following duties and powers, namely:-

- a. to examine the annual accounts of the University and to advise the Executive Council thereon;*
- b. to examine the annual budget estimates and advise the Executive Council thereon;*

^{xi} Substituted by Andhra Pradesh Act No. 17 of 1992

- c. *to review the financial position of the University from time to time;*
- d. *to make recommendations to the Executive Council on matters relating to the finances of the University;*
- e. *to make recommendations to the Executive Council on all proposals involving expenditure for which no provision has been made in the budget, or which involves expenditure in excess of the amount provided in the Budget.]*

III. Committees etc., of the Colleges.

1 The College Academic Committee:

- (1) The academic committee of each college shall consist of-
 - a. the principal of the college, who shall be the chairman of the, committee
 - b. all professors of the college
 - c. one expert from industry for each faculty in the college, to be nominated by the Principal in consultation with the Professor of the particular faculty
 - d. two representatives of the students to be nominated by the Principal.
- (2) The academic committee of each college shall have powers-
 - i. to organise and co-ordinate teaching and research in the departments of the college subject to the general control of the Academic Senate;
 - ii. to recommend to the ^{xii}*[Board of Studies]* the courses of study for the different examinations after considering the recommendations of the departments of teaching
 - iii. to recommend to the Board of Studies programmes of curriculum development
 - iv. to recommend to the *[Board of Studies]* the institution of new courses, and constitution or reconstitution or departments of teaching;

^{xii} Substituted by Andhra Pradesh Act No. 19 of 1981

- v. to recommend to the Board, faculty development programmes from time to time;
- vi. to promote collaboration between the college and employment agencies and industrial Organisation and set up industries attached to college;
- vii. to maintain student discipline, hostels, the welfare activities of the students and to make rules therefor, subject to the provisions of this Act and general control of the Council;
- viii. to promote consultancy services in the faculty;
- ix. ^{xiii}*[Omitted]*
- x. *Omitted]*
- xi. to make recommendations to the Academic Senate on
- xii. institution of scholarships, fellowships, etc.,
- xiii. to deal with any other matter referred to it by the Academic Senate, Council, or other authorities of the University.

¹³*[XXXX]*

¹²(2) ***Board of Studies***

A separate Board of studies shall be attached to each faculty of teaching. The constitution and functions of the Board of Studies shall be prescribed by ordinances. There shall be representation for students on the Board of Studies.]

^{xiv}***IV. Planning and Monitoring Board***

(1) *There shall be a planning and Monitoring Board consisting of:-*

- i. *the Vice-Chancellor (chairman);*
- ii. *four from among the Principals of University Colleges, Deans/Chairmen of Faculties and Directors nominated by the Vice-Chancellor;*

^{xiii}The Proviso inserted by Andhra Pradesh Act No. 8 of 1975 has been omitted by Andhra Pradesh Act No. 19 of 1981

^{xiv} Substituted by Andhra Pradesh Act No. 17 of 1992

- iii. *two educationists nominated by the Government;*
 - iv. *two nominees of the University Grants Commission.*
- (2) *The Board shall be the principal planning and reviewing body and it shall also arrange for periodical monitoring of the developmental programmes and of teaching and research in the University.]*

^{xv}**[V Selection Committee**

- (1) *There shall be constituted a Selection Committee in regard to the appointment of Professors, Assistant Professors and Lecturers which shall consist of the following, namely:-*

- i. *the Vice-Chancellor;*
- ii. *three experts from outside the University to be nominated by the Vice-Chancellor from out of a panel prepared every year by the Board of Studies and approved by the Executive Council of whom atleast two shall be present in the Selection Committee;*
- iii. *the Chairman of the Board of Studies concerned:*

Provided that no person shall participate in the meetings of the selection committee for any appointment if he or his near relative is a candidate for that appointment:

Provided further that no teacher holding a post lower in rank than the one to which appointment is to be made, shall be a member of Selection Committee.

- (2) *The Registrar shall be the Secretary to the Selection Committee.*
- (3) *Provisions shall be made in the statutes in respect of such matters as may be considered necessary and not provided for in the sub-clause (1) and (2) in order to ensure fair selections.]*

^{xv} Substituted by Andhra Pradesh Act No. 17 of 1992

Issue of the First Statutes of the The Jawaharlal Nehru Technological University

G. 0. Ms. No. 1191, Edn., (J), dt. 19th December, 1974 with amendments

(Published in A.P. Gazette as Rules Supplement to Part-I Extraordinary dt. 17.01.1975)

In exercise of the powers conferred by sub-section (1) of section 24 of the Jawaharlal Nehru Technological University Act, 1972, (Andhra Pradesh Act No. 16 of 1972) the Governor of Andhra Pradesh hereby makes the following first statutes of the Jawaharlal Nehru Technological University.

STATUTE – I

Definitions

In these Statutes, unless the context other-wise requires-

The Act (a).- “ACT” means the Jawaharlal Nehru Technological University Act, 1972 (A.P. Act No. 16 of 1972).

Appointed and Notified day/date (b) – “APPOINTED DATE OR DAY” means the date appointed by the Government under sub - section (3) of section (1) of the Act and “Notified date” means the date notified in the Andhra Pradesh Gazette for purposes of sections 28 and 43 of the Act, as the case may be.

Interpretation of words not defined in the Statutes (c) - Words and expressions not defined in the Statutes, but used in the Act shall have the same meaning assigned to them in the Act.

STATUTE – II

Meetings

The Executive Council Meetings

1. Number of meetings, Date, Time and Place -

There shall be at least three ordinary meetings of the Council in an year on the dates, at the time and at the places to be fixed by the Vice-Chancellor.

2. *Vice-Chancellor to be the Chairman -*

The Vice-Chancellor as the Chairman of the Council shall preside over all the meetings of the Council. In the absence of the Vice-Chancellor at any meeting, for any reason, the members present thereat shall elect one amongst them to preside over the meeting.

3. *Annual meeting of the Council -*

One of the ordinary meetings shall be called the annual meeting at which the annual report, the annual accounts, audit report and the financial estimates of the University for the ensuing year shall be presented.

4. *Urgent Meetings of the Council-*

The Council may also have urgent meeting, on such other dates, at such other times and places as it may determine.

5. *Special Meetings of the Council -*

- a. The Vice-Chancellor may, whenever he thinks fit convene a special meeting of the Council on the dates, at the time and places as may be fixed by him.
- b. The Vice-Chancellor shall also convene a special meeting of the Council, on the dates, at the time and place to be fixed by him, upon a requisition in writing signed by not less than eight members of the Council. A requisition for such a special meeting of the Council must be forwarded to the Registrar with a copy of the proposal to be moved at the meeting and also the name of the proposer of each such proposal.

6. *Notice for Ordinary Meetings -*

- (1) The Registrar shall, under the direction of the Vice-Chancellor, give a notice of an ordinary meeting of the Council of not less than twenty-one days expiring with the date of the meeting and intimating the time and place of the meeting:

Provided that if the date fixed for the meeting is changed, fresh prior notice of twenty one days shall not be necessary.

(2) Notice for special Meetings and communication of agenda -

- a. A notice of not less than ten days shall ordinarily be given of a special meeting convened by the Vice-Chancellor; but, in the case of urgency, he may, at his discretion, convene such a special meeting at the shorter notice. The Registrar shall, along with the notice of such special meeting, send a statement of business to be transacted at the meeting.
- b. Not less than ten days notice of a special meeting, convened by the Vice-Chancellor, upon a requisition shall be given to the members. Along with the notice, the Registrar shall also send to each member a copy of the proposal or proposals to be moved at the meeting alone, with the name/s of the mover/s of the proposal.
- c. The Registrar, shall in the case of a special meeting, give the members such notice of the date, time and place of the meetings as may be fixed by the Vice-Chancellor in each case. He shall issue in each case the agenda along with the notice of the meeting.

7. *Agenda for Ordinary Meetings. -*

The Registrar shall issue, at least ten days before the date of an ordinary meeting, the agenda showing the business to be brought before the meeting, the details of proposal to be moved (of which notice in writing has previously reached him) and the name of the proposer of each proposal.

8. *Proposals from Members for Ordinary Meetings-*

- (1) Any member who wishes to move a proposal at an ordinary meeting shall forward a copy of the proposal to the Registrar so as to reach him not later than fifteen days before the date fixed for the meeting.

(2) *Amendments from the Members for proposals on the Agenda. -*

- i. A member who wish to move an amendment to any of the proposals, included in the agenda for, an ordinary meeting shall forward the terms of the amendments to the Registrar so as to reach him not later than seven days before the date fixed for the meeting.

Revised Agenda Papers- Communication of for Ordinary Meetings.-

- ii. The Registrar shall issue, at least five days before the date fixed for an ordinary meeting, the revised agenda, if any, showing all the proposed proposals and amendments.

Amendments to Proposals-Defined.-

- iii. An amendment to a proposal shall be:-
 - a. by leaving out a word or words;
 - b. by leaving out a word or words in order to insert a word or words;
 - c. by inserting a word or words; provided that no amendment shall be proposed which negatives or substantively alters the original proposal.

(3) Withdrawal of Proposal. -

A member, who has forwarded a proposal, may, by giving a written notice, which shall reach the Registrar not less than four clear days before the date fixed for the despatch of the preliminary agenda for the meeting, withdraw his proposal.

(4) Proposals which to be included in the Agenda.. -

The Registrar shall place all such proposals received from the members of the Council for inclusion on the agenda of a meeting before the Vice-Chancellor, who shall direct the Registrar to include in the agenda such proposals as are admissible. No proposal which does not comply with the following conditions shall be admissible:-

- i. It shall deal with only one matter and shall be precise and positive in form;
- ii. It does not deal with any matter, which does not fall within the powers of the Council;
- iii. It shall not contain arguments, inferences Ironical expression or defamatory statements nor shall it refer to the character or conduct of persons except in their official, or public capacity;

- iv. It shall not refer to a matter, which is under adjudication by a Court of Law;
- v. It shall not raise substantially the same question as that raised in a motion moved and decided in the Council during the twelve months preceding the date of meeting, at which it has to be moved. Proposals directed not to be included on the agenda shall be returned to the mover with reason or reasons for its rejection.

9. *Manner of communication of Notices and Agenda Papers,-*

The notices and agenda shall be communicated to the members to such addresses as are recorded by them in the register of members maintained in the Registrar's Office for the purpose. Notices of all meetings of the Council shall be sent by registered post or delivered by hand, and, if the meetings are convened at notices shorter than seven days, under certificate of posting. Non receipt of notice, agenda and other papers connected with any meeting of the Council by any member shall not invalidate the proceedings of the meeting.

10. *Quorum –*

One-third of the total number of members of the Council including the Chairman shall form the quorum of any meeting of the Council. If the quorum is not present within thirty minutes after the appointed time for a meeting, the meeting shall be adjourned. The Registrar shall make a record of the fact which shall be signed by the Chairman or the presiding member.

11. *Notice, Agenda, Quorum etc., for Adjourned Meetings.-*

At all adjourned meetings, no business other than that on the agenda of the original meeting shall be considered. No quorum shall be required for an adjourned meeting. When, however, a meeting is adjourned for fifteen days or more, not less than seven days notice of the adjourned meeting and of the business to be transacted thereat, should be given.

12. *Vice-Chancellor's power to bring any matter before the meeting. -*

The Vice-Chancellor may bring before any meeting of the Council any urgent business with or without placing it on the agenda for the said meeting

13. *Procedural matters-Vice-Chancellor's Ruling final.-*

The ruling of the Chairman in regard to all matters of procedure shall be final.

14. *Authentication of orders and decisions of the Council*

All orders and decisions of the Council shall be authenticated by the signature of the Registrar or any other person authorised by the Council in this behalf.

15. *Minutes of the Meeting - Drawing up and circulation objections thereto. -*

(1) The minutes of the proceedings of a meeting of the council shall be drawn up by the Registrar in consultation with the Chairman and after his approval, shall be circulated to all members of the Council present in India within ten days of the meeting. Amendments in writing to the minutes if any, by a member present at the meeting shall be sent to reach the Registrar within seven days of the despatch of the minutes by the Registrar to the members and the decision of the Chairman on the admissibility or otherwise of the amendments proposed by the members shall be final.

(2) *Confirmation of minutes.-*

The minutes along with any amendment suggested shall be placed for confirmation before the Council at its next meeting. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a minute book which shall be open for inspection by the members of the Council at all times during office hours.

16. *Decisions at meetings - How taken.-*

All questions at the meeting of the Council shall be decided by a majority vote. In case of equality, the Chairman shall exercise a casting vote.

17. *Vice-Chancellor's discretion to admit proposals or amendments, etc., without adequate notice.-*

No proposal, amendment or any other matter of business, of which previous notice has not been given, shall be brought before the Council at its ordinary meeting except with the consent of the Vice- Chancellor.

In respect of such proposals, amendments or any other matters of business brought before the special meeting of the Council, the Vice- Chancellor may at his discretion accept such proposal, amendment or any other, matter of business at a shorter notice.

18. *Proposals moving of by Members. --*

A proposal standing in the name of a member who is absent from the meeting may be moved by any other member present.

STATUTE – III

The Academic Senate

1. *Frequency of meetings. -*

The meetings of the Senate shall be held as often as necessary; but more than thirty days shall lapse between any two meetings of the Senate, provided that the Vice-Chancellor may alter this limit at his discretion. The Chairman shall fix the time, date and venue of the meetings of the Senate.

2. *Convening of meetings,-*

The meetings of the Senate shall be convened by the Registrar, with the approval of the Vice-Chancellor, who shall be its Chairman and shall preside over its meetings. In his absence, the members present shall elect one from among themselves as Chairman. The Registrar, with the approval of the Vice-Chancellor may also convene meetings of the Senate on a requisition signed by any eight members of the Senate.

3. *Quorum.-*

The quorum for the meeting of the Senate shall be one-third of the total number of members of the Senate including the Chairman.

4. *Notices for meetings. -*

A written notice of seven days, of every meeting of the Senate together with the agenda, shall be circulated to the members of the Senate by the Registrar, provided that the Registrar may give such, shorter notice as he thinks fit in the case of an emergent meeting with the approval of the Vice-Chancellor.

5. *Notices of Motions.-*

Notices of motions, if any, from the members, for inclusion of any item on the agenda should reach the Chairman atleast three days before the meeting.

6. *Vice- Chancellor empowered to admit items not on agenda -*

The Chairman, may at his discretion, include on the agenda any item for which due notice could not be given.

7. *Vice-Chancellor empowered to reduce the period of notice of meeting -*

The Vice-Chancellor may convene a meeting to consider matters which in his opinion are urgent, giving a notice shorter than seven days. He may, at his discretion, permit the discussion of motion proposed by a member at such meeting.

8. *Procedural matters - Vice- Chancellor final authority -*

The rulings of the Chairman in regard to all questions of procedure in respect of the meetings of the Senate shall be final.

9. *Recording of Votes -*

It shall rest with the Chairman to decide the matter for which the votes be recorded.

10. *Decision at meeting-How taken -*

Decisions at the meetings of the Senate shall be taken by a majority vote of the members present at the meeting. The Chairman shall be entitled to exercise a casting vote in case votes are equally divided and no decision can be taken.

11. *Recording of proceedings of meetings -*

The proceedings of the Senate shall be recorded by the Registrar who shall be its Secretary. In the absence of the Registrar, the Chairman shall appoint any other person to act as the Secretary.

12. *Circulation of proceedings-objections -*

The proceedings of the Senate shall be circulated among all the members of the Senate for confirmation. Members present at the meeting may within seven days of circulation of the minutes make an objection, or propose an amendment. If no objection is received by the Registrar within the said time, it would be presumed that the members have confirmed them and the Registrar shall then be competent to take necessary action in regard to such matters. The validity or otherwise of objections, if any, received from the members present at the meeting shall be decided by the Vice-Chancellor whose decision shall be final.

13. *Proceedings of Meetings - Communication to members of Senate. -*

The minutes of the meetings of the Senate shall be communicated to the members of the Senate within seven days of the meeting.

14. *Registrar to place minutes of the Senate before the Council. -*

The Registrar shall as soon as possible after the minutes of the meeting of the Senate are confirmed place them before the Council for approval.

15. *Implementation of Senate's recommendations. -*

The recommendations of the Senate shall be implemented only after they receive the approval of the Council.

16. *Decisions taken not to be reopened till six months. -*

Any matter once decided by the Senate shall not be reopened within six months after the meeting at which the decision was taken except with the consent of two-thirds of the members of the Senate.

17. *All notes and Resolutions to be treated confidential. -*

All notes submitted to the Senate and the resolutions adopted thereon shall be confidential and the members shall observe secrecy in all such matters.

18. Confidential resolutions - Circulation of. -

All resolutions which are not marked confidential by the Vice- Chancellor shall be printed or cyclostyled and circulated to the members of the Senate and the Council.

STATUTE – IV

The Finance Committee Meetings

1. *Frequency of Meetings.-*

The Committee shall meet as often as necessary but atleast twice in an year on such dates, at such time and place as may be fixed by the Vice-Chancellor.

2. *Quorum. -*

Three members of the Committee excluding the Chairman shall form the quorum for the meetings of the Committee.

3. *Vice -Chancellor to preside over meetings. -*

The Vice-Chancellor shall preside over the meetings of the Committee. In his absence the members present shall elect one from among themselves to preside over the meeting.

4. *Issue of notices of meetings, agenda, minutes, etc.,- Vice-Chancellor empowered to make rules -*

The Vice-Chancellor shall be competent to make rules in regard to issue of notices for convening the meetings of the Committee, inclusion of the items on the agenda, circulations of agenda and agenda notes, confirmation of the minutes and such other matters as may be necessary for the conduct of the proceedings of the Committee.

5. *Finance Officer to act as Convenor.-*

The Finance Officer shall act as the Convenor of the Committee.

6. *Resolutions -Circulation to members. -*

Copies of the resolutions of the Committee shall be circulated to the members of the Committee within five days of the meeting.

7. *Minutes to be placed before the Executive Council after confirmation. -*

A copy of the minutes of every meeting of the Committee after confirmation shall be placed before the Council at its next meeting.

8. *Resolutions when to implement.-*

The resolutions of the committee shall be implemented after they receive the approval of the Council.

9. *Decisions how taken.. -*

All decisions at the meeting shall be taken by a majority vote of the members present. The Chairman at the meeting shall have a casting vote in the case of equality.

STATUTE – V

The Vice-Chancellor

1. The Vice-Chancellor, in addition to the powers conferred upon him by the Act, shall exercise the following powers, namely: -

- i. He shall be entitled to be present at and address any meeting of any authority of the University, but not to vote thereat, unless he is a member of the authority concerned.
- ii. He shall be responsible for maintenance of discipline among the staff, students, and employees of the University and shall have the powers necessary for the purpose.
- iii. The power of the Vice-Chancellor to interpret any provisions of the Act, Statutes, Ordinances and Regulations in case of dispute shall be subject to an appeal to the Chancellor through the Vice-Chancellor within ninety days of such interpretation or ruling of the Vice-Chancellor. The decision of the Chancellor shall be final.

- iv. Subject to the approval of the Council, he shall have power to constitute such standing and ad-hoc Committee as he may consider necessary to assist him in the performance of his duties as the Principal Academic and Executive Officer of the University.
- v. He shall have power to
 - (1) sanction recurring and non-recurring expenditure chargeable to contingencies within the budget provision.
 - (2) countersign his own T. A, bills and the T. A., bills of the officers of the University subject to the provisions in the statutes;
 - (3) reappropriate funds from one budget head to another, provided that no recurring liability is involved and that the funds earmarked to an institution or unit of the University shall not be diverted to another institution or unit without the approval of the Council;
 - (4) sanction temporary transfer of amounts from one fund to another, provided that such transfers are reported to the Council at its next meeting;
 - (5) sanction all expenditure on buildings for alterations and extensions thereto, the estimates of each of which does not exceed Rs. 10,000;
 - (6) sanction expenditure unto a sum of Rs. 2,000 at any one time on unforeseen items for which no provision has been made in the budget, provided that such expenditure shall be reported to the Council at its next meeting;
 - (7) open accounts on behalf of the University in the treasuries or banks approved by the State Government, subject to the approval of the Council;
 - (8) sanction non-recurring expenditure from savings upto a maximum of Rs.3,000 for any single project;
 - (9) invite persons to deliver extension lectures and to sanction their remuneration and travelling allowance;

- (10) depute employees of the University to attend seminars, discussions, conferences, or for any other purposes related to the object and functions of the University and to sanction their travelling allowance out of the budget grant or from the savings;
- (11) allot funds within the sanctioned grant to the members of the University as assistance towards publication of original works
- (12) decide all matters relating to scholarships, stipends, bursaries and freeships and other financial concessions;
- (13) sanction within the budget provision charges for translation, compilation and the revision of books;
- (14) extend the period of temporary posts upto three months and to sanction disbursement of the salary of the persons holding such posts, subject to the approval of the Council;
- (15) appoint members of teaching staff of the University or others as part-time teachers or for other duties and to sanction their remuneration from the provision of the savings of vacant posts, subject to the approval of the Council;
- (16) subject to the approval of the Council create temporary posts for specific purposes for a period of three months in a year, of categories not higher than the Office Manager or Superintendent of the Ministerial Staff and Lecturer in the teaching staff, subject to a maximum of six posts in all in an year and to sanction disbursement of the salary of the persons holding such posts;

Provided that the expenditure involved does not exceed the budget grant of the establishment in which such posts are sanctioned.

- (17) delegate any of his powers and duties or of any officers of the University to a board or a committee or an officer or a member of the staff of the University for a general or limited purpose;

- (18) transfer members of the teaching, administrative and other staff and posts from one College or Institution to another and from the teaching departments to administrative department and vice-versa;
- (19) sanction expenditure for the purchase of furniture, Office equipment such as typewriters, cyclostyling machines, computer, bicycles, steel almirahs, chairs, fans, stationery and forms for printing and installation of telephones and inter-communication apparatus, telephones to officers residences and institutions of the University, subject to availability of funds;
- (20) sanction remission and the writing off of irrecoverable losses and damages of stores, equipment and other property of the University not exceeding Rs. 2,000 in each case;
- (21) sanction in consultation with the Finance Committee, the remission and write off of irrecoverable losses and damages of stores, equipment and other property of the University, exceeding Rs. 2,000 in each case;
- (22) give on rent, buildings, vehicles and other equipment, and accommodation necessary for use in colleges, institutions and offices of the university and to execute rental deeds and sanction payment of rents, subject to availability of funds and in accordance with the assessments made by the University Engineer;
- (23) approve the plans and estimates prepared by the University Engineer/College staff and sanction construction of buildings, additions, alterations and repairs to the buildings of the University and its constituent units, not exceeding Rs. 25,000 in each case subject to availability of funds;
- (24) sanction purchase of machinery, equipment, apparatus and other stores of non-recurring nature, the cost of which at any one time does not exceed Rs. 50,000 per article or more articles of the same kind or class;

- (25) sanction purchase of stores, apparatus and raw materials of a recurring nature the cost of each individual article or more than one article of the same class or kind at any one time does not-exceed Rs. 20,000/-;
- (26) grant or refuse permission to University employee to accept any honorary work outside the University;
- (27) grant or refuse permission, to University employee to accept examinership, membership of other academic bodies in other Universities, institutions and consultation practice, whether remunerative or non-remunerative;
- (28) make incharge arrangements to the extent of the person next below in temporary and permanent vacancies including the heads of departments and institutions;
- (29) permit employees of the University for attending meetings of the Committees appointed by the other State Governments and the Central Government and other public bodies, industries, research organisations and such other bodies and to treat them as being on duty;
- (30) write off irrecoverable revenue to the extent of Rs. 1,000 in each individual case
- (31) appoint, punish, suspend or dismiss employees of the University holding post below the rank of Asst. Professor provided that when he exercises his powers of punishment or dismissal under this statute, the person punished or dismissed shall be entitled to prefer an appeal to the Executive Council within ninety days from the date of serving the order.;
- (32) suspend any teaching or any other employee holding a post in the University and he shall submit within one month a full statement regarding such suspension with his recommendations to the Council whose orders shall be final;
- (33) exercise general control over all the institutions and departments of the University and place all proposals from institutions and departments

which require the sanction of the Council before the Council with his recommendations;

(34) decide as final authority the arrangements of teaching in a college and assigning the number of periods of work to a teacher;

(35) be the final authority with regard to admissions into any Faculty of the University.

2. The Vice-Chancellor shall be paid travelling and halting allowance as per the following schedule of rates when he is away from the headquarter to attend a meeting or conference on official business: -

f. Journeys by Air.--

Single Air Fare plus daily Allowance for days of the journey;

g. Journeys by Rail:-

Single Air-conditioned or first class fare plus daily allowance for the days of the journeys;

h. Road Journeys

Single Re. 0.50 per Km. This will be applicable to all journeys including places connected by rail;

i. Daily Allowance For. Journeys by Air, Rail and Haltings:-

(1) Rs. 25/- per day or part thereof within the State of Andhra Pradesh;

(2) Rs. 60/- per day or part thereof for halts at Delhi, and Rs. 50/- per day or part thereof, for halts at Bombay, Calcutta and Madras; (vide University Order No141/78 dated 05.05.1978).

(3) Rs. 40/- per day or part thereof at all other places outside the state.

(Amended as per Univ. Order No, 141/78, dt. 5-5-1978.)

STATUTE-VI

The Registrar

1. *Registrar's Powers and Duties. -*

In addition to the powers and duties conferred and imposed upon the Registrar under the provisions of the Act, he shall exercise the powers and perform the functions as follows:-

- a. Subject to the provisions of the Act and the Statutes he shall conduct official correspondence on behalf of the University and be responsible for the proper maintenance of all the records of the University.
- b. He shall, under the instructions of the Vice-Chancellor and in exercise of the provisions made in the statutes, ordinances and regulations, issue notices concerning all meetings of the Executive Council, the Academic Senate and any other Committees or bodies constituted under the provisions of the Act.
- c. He shall attend the meetings of the Executive Council and the Academic Senate and the Finance Committee and draw up and maintain the minutes of the proceedings of these meetings.
- d. He shall maintain, if and when required, a register of all registered graduates of the University in the prescribed form.
- e. He shall maintain a register of all Degrees and Diplomas conferred by the University.
- f. All contracts shall be signed by the Registrar on behalf of the University.
- g. He shall be responsible for the general discipline of the University's office and shall have disciplinary control over the employees of the office of the University.
- h. He shall be subject to the immediate direction and control of the Vice-Chancellor and shall generally render to the Vice-Chancellor such assistance as may be desired by him in the performance of his official duties.
- i. He shall arrange, on application previously made for the purpose, for fixing, a convenient hour or hours during which any member of the Council, the Senate or

other committees shall have access to the proceedings of the Council, Senate or Committees respectively and to any documents connected with such proceedings, subject to the approval of the Vice- Chancellor.

- j. He shall have power to countersign the travelling allowance bills and sanction leave of the employees working under himself and the Financial Advisor cum Chief Accounts Officer.
2. The Council may authorise any other officer of the University to exercise any or all of the powers referred to above in the absence of the Registrar.

STATUTE – VII

The Finance Officer

1. The Finance Officer's Powers and Duties. -

In addition to the powers conferred and duties imposed upon him by the provisions of the Act, the Financial Advisor cum Chief Accounts Officer shall;-

- (1) be the custodian of all properties of the University.
- (2) sign all cheques for payment and exercise, with respect to the employees working in the University's office, powers of drawing, disbursing and collection of moneys under relevant statutes and regulations.
- (3) advise in regard to the measures to develop the financial resources of the University.
- (4) purchase materials and properties required by the University and its various units except otherwise provided by the statutes or regulations.
- (5) subject to the acceptance by the Council; receive all contributions, grants, gifts, endowments made in favour of and for the purposes of the University.
- (6) ensure that the accounts of the University including its constituent units are properly kept and audited.
- (7) ensure that the income and fees due to the University are collected and the salaries and other amounts due to the staff and others are paid promptly.

- (8) advise and install a suitable system of accounting and business procedure and keep an Accounts Manual for use in all institutions, Colleges and offices of the University.
 - (9) develop and operate an internal audit system so that the record of all officers and employees responsible for receipt and expenditure of moneys, maintenance of accounts, and custody of property may be verified by the audit.
 - (10) maintain service records of all the members of staff of the University.
 - (11) prescribe financial forms to be used in the University.
 - (12) have powers to pass bills and sign cheques for payments of contingent charges, pay and allowances etc., of all teachers officers and other employees of the University subject to the exceptions if any, provided for in the Statutes.
 - (13) exercise powers of drawing, disbursing and collection of moneys under relevant statutes and regulations with respect to the employees working in the University.
2. The Council may authorise any other officer of the University to exercise any or all of the powers referred to above in the absence of the Finance Officer.

STATUTE – VIII

College Academic Committee

1. *Scope of Committee's Work.-*

The Academic Committee of each College shall subject to the provisions of the Act, consider at its meeting all matters of Academic nature which are within the competence of the Academic Senate.

2. *Principal to be Convenor and Chairman of Meeting. -*

The Principal of the College shall be the Convenor of its Academic Committee, and shall act as the Chairman for all the meetings of the Committee. In his absence the person who for the time being, is discharging the duties of the Principal shall act as Chairman.

3. *Vice- Chancellor empowered to make Rules for Procedures, etc., -*

In respect of all matters, like issue of notices, procedure, quorum and decision making at the meetings of the committee, Academic Senate shall make such regulations as it may consider necessary from time to time.

4. In the absence of regulations referred to in clearly above, on any particular or all the aspects, the Chairman of the Committee may follow such Procedures as he may consider necessary for the time being,

5. *Frequency of Meeting of the Committee.-*

The Committee shall meet as often as necessary.

6. *Communication of Resolution of the Committee to other bodies.-*

The Principal shall communicate copies of the resolutions of the Committee to the Registrar and to any other authority or Officer as may be directed by the Vice-Chancellor from time to time, within seven days of the date on which the resolution was passed. He shall also simultaneously send copies to the Principals of other Colleges and institutions of the University for information.

STATUTE – IX

Boards of Studies of the Faculties of the College

1. *Frequency of Meeting.-*

There shall be a Board of Studies for each Faculty in each College.

2. The Board shall meet as often as necessary but not more than a month shall elapsed between any two meetings of the Board.

3. *Vice-Chancellor empowered to make Rules of Procedure -*

The Vice-Chancellor may make rules of procedure for the conduct of business of the Board in the manner he thinks necessary may delegate this power to the Principal of the College to be exercised by him either temporarily or permanently.

4. Professor of the Faculty concerned to be the Convenor and Chairman -

The Professor who for the time being is the Head of department for the faculty or the Officer who, for the time being is discharging the duties of such Professor shall be the Convenor of the meetings of the Board and shall act as the Chairman at the meetings of the Board:

Provided that the Principal or his nominee not below the rank of a Professor may also preside over the meetings of the Board in the absence of the Professor or Senior Officer as aforesaid.

5. *Co-option of Experts.-*

Two experts to be co-opted to serve on the Board shall be preferably from the industry, but must be proficient in the affairs of that industry.

6. *Action in Presence of the Recommendations of the Board. -*

All recommendations of the Board shall be communicated to the Principal of the College soon after they are passed and the Principal shall place them, before the College Academic Committee at its next meeting.

7. The action taken by the College Academic Committee on the said recommendations shall also be communicated by the Principal to the Registrar.

STATUTE-X

The Principal

1. *Appointing authority - Conditions and terms of appointing. -*

A Principal of a Constituent College/Institution of the University shall be appointed by the Council, on such terms and conditions, emoluments and according to such procedures as may be determined by the Council from time to time in the statutes.

2. *Principal-Academic and administrative head of the College.-*

The Principal shall be the administrative and academic head of the College/Institution and shall be responsible to implement at the College/Institution level all the decisions, administrative and academic, of the Council, the Vice-Chancellor, the Academic Senate

and other bodies and authorities of the University, in so far as they are concerned to his College/institution.

3. *Powers and duties of Principal defined. -*

- i. The Principal shall be responsible for the supervision and administration of the College/Institution of which he is incharge, in all matters academic, administrative, finance and accounts and student affairs. He shall also be responsible for the discipline of the staff and students and for safe custody and accounting of the properties, movable and immovable of the College/Institution.
- ii. He shall exercise such other powers and discharge such other duties as may be entrusted to him from time to time by the Council.
- iii. He shall be subject to the immediate control of the Vice- Chancellor in all matters relating to the College and be responsible to implement the orders of the Vice-Chancellor.
- iv. He shall continue to exercise the powers, academic, financial and administrative, as were vested in him before the notified date until the said powers are either repealed, amended or replaced by the Council.
- v. He shall be the Chairman of the College Academic Committee and shall be responsible for carrying out all the academic work including research and examinations in the college.
- vi. He shall be entitled to be present and address at any stage of any meeting of any authority, committee, or body of the college but shall not be entitled to vote thereat unless he is himself a member of the said authority, committee or body, as the case may be.
- vii. He shall be the ex-officio warden of the hostels attached to the college and shall be responsible for arranging tutorial work, maintenance of discipline of students, their boarding and lodging, their health and the general administration and accounts of the hostel.
- viii. He shall discharge such other functions as may be entrusted to him by the Vice-Chancellor from time to time by a general or special order.

STATUTE-XI

Faculties of the University

1. *Faculty defined.-*

For the purposes of these statutes, the term 'faculty' shall mean a department dealing with one branch of the studies.

2. *Faculties-list-off.-*

The University may have the following faculties offering courses of study in the University at the Under-graduate and Post-graduate level:-

- (1) Faculty of Civil Engineering
- (2) Faculty of Electrical Engineering
- (3) Faculty of Mechanical Engineering;
- (4) Faculty of Electronics and Communication Engineering;
- (5) Faculty of Metallurgy;
- (6) Faculty of Chemical Engineering;
- (7) Faculty of Architecture;
- (8) *Faculty of Commercial Arts
- (9) *Faculty of Painting;
- (10) *Faculty of Sculpture
- (11) Faculty of Photography;
- (12) Faculty of Mathematics;
- (13) Faculty of Physics
- (14) Faculty of Chemistry;
- (15) Faculty of Social Sciences (which includes Economics, Business Administration, Accountancy, English etc.).

*(Included as per Univ. Order No.284/85 dated 21.11.85)

3. *A Department Primary Unit of Education and Administration. -*

The department of a college shall be the primary unit of education and administration. It shall carry on the, programmes of teaching, research, practical training and

apprenticeship, surveys and such other programmes as may be decided by the Council and other authorities of the University from time to time.

4. *Authority to decide on the set up of the facilities. -*

The organisational and administrative set up of the department or faculty shall be as recommended by the Academic Senate and approved by the Council.

5. *Post graduate Studies.-*

The Faculty of Post-graduate studies shall consist of Post-graduate work by research and/or study,

6. *Authority to establish new Faculties.-*

The Academic Senate shall have the power for establishment of additional faculties, amalgamation, sub-division and abolition of faculties, subject to the approval of the Council.

STATUTE – XII

Institution of Fellowships, Scholarships, Studentships, Bursaries, Medals, Prizes, Etc.

1. *Authorities competent to initiate and decide on the institution of fellowships, etc. -*

The Academic Senate shall initiate action in consultation with the appropriate Faculty of each College and recommend the instituting of fellowships, scholarships, studentships, bursaries, medals, prizes, etc. The recommendations of the Senate shall be considered by the Council and after its approval, provision shall be made to the extent necessary in the budgets of the respective colleges.

2. It shall be the responsibility of the Principal of the College to ensure sufficient provision in the budget of his college for such of the schemes approved by the Council.

3. *Council empowered to make rules for giving awards. -*

The Council shall have full powers to make rules and regulations for the purposes of award, suspension, or cancellation of the fellowships, scholarships, studentships, bursaries and medals, prizes and other approved by it:

Provided that the existing schemes of fellowships, scholarships, studentships, bursaries, medals, prizes, Merit-cum-Means Scholarships, Educational Loans and other concessions shall continue to be in force in respect of each of the constituent colleges until such time as they are replaced, altered or otherwise dealt with by the Council.

4. *Fee and other concessions for Scheduled Castes, Scheduled Tribes, Backward Classes, etc.-*

- a. The Council shall enforce the concessions in respect of the fees payable by the students as prescribed by the orders of the State or Central Governments from time to time for Scheduled Caste, Scheduled Tribes, Backward Classes, Educationally Backward Classes and such other categories of students;
- b. It shall be ensured in all such cases that the authority concerned shall make good to the University the, loss of fee income foregone.

STATUTE – XIII

Conferment of Honorary Degrees and Academic Distinctions

1. *Authorities competent to recommend and approve awards. -*

The Council shall have power, on the recommendations of the Academic Senate, and subject to confirmation by the Chancellor, to confer honorary degrees and other academic distinctions on persons by virtue of their eminence and attainments in industry or contributions to the cause of learning in science, engineering, technology, architecture, fine arts or have established position in the industrial/scientific world and who are considered fit and proper to receive such honorary Degrees.

2. *Proposals for Awards-How to be processed. –*

All proposals of the Academic Senate for conferment of honorary degrees and distinctions shall be made to a Committee consisting of the Vice-Chancellor and two other members appointed by the Council. The Council, before approving the proposal of

the Academic Senate and its submission to the Chancellor for the confirmation, shall take the opinion of the said Committee.

3. *Conferment of Awards. -*

The honorary degrees or distinctions shall be conferred at convocation and may be taken in person or in absentia.

4. *Presentation of Awards at Convocation.-*

The presentation at convocation of persons on whom honorary degrees are to be conferred shall be made by the Vice-Chancellor or by any other person nominated by the Council for the purpose.

5. *Council empowered to make Rules for Convocations. -*

The Council shall have the authority to make or alter the rules of procedure to be followed at such convocation

STATUTE – XIV

Services of the University

1. Classification of the members of staff of the University.

Except those paid from “Contingencies” or “Wages to Workmen”, whether on monthly, or time scale basis or on daily rate system and except casual or contract labour, the members of the staff of the University shall be classified as follows:-

a. The academic service which consists of the following categories:-

- i. Directors;
- ii. Principals;
- iii. Professors;
- iv. *Associate Professors (deleted as per the Univ. Order No. 853/98 dated 01.08.98;*
- v. * Associate Professors;
- vi. * Assistant Professors;

- vii. Assistant Lecturers;
- viii. Demonstrators;
- ix. Tutors;
- x. Physical Directors;
- xi. \$ Professor of Library & Information Science
- xii. \$ Associate Professor in Library & Information Science
- xiii. \$ Assistant Professor in Library & Information Science
- xiv. Vice-Principal;
- xv. 1st Grade Art Teachers;
- xvi. 2nd Grade Art teachers;
- xvii. Studio Assistant in Photography;
- xviii. Darkroom Assistant in Photography;

and such other posts as may, from time to time, be decided by the Council.

Note: The categories of workshop Superintendents and Associate Lecturers are deleted as the workshop Superintendent post has been redesignated as Assistant Professor and Associate Lecturer has been upgraded as Lecturer.

* (Amended by Univ. Order No. 853/98 dated 01.08.98)

\$ (Amended by Univ. Order No. 1185/03 dated 29.09.03)

b. The Administrative service which consists of the following categories:-

- i. Registrar;
- ii. Financial Advisor cum Chief Accounts Office.,
- iii. Deputy Registrar;
- iv. Assistant Registrar;
- v. Audit Officer;
- vi. Personal Assistants and Hostel Managers;

and such other posts as may, from time to time, be decided by the Council.

Note: If the post of Registrar, Deputy Registrar or Assistant Registrar is held by any member of the academic service like Director, Principal or Professor for a tenure

period, his service conditions, i.e. pay, age of retirement, etc., will be governed by the rules under academic services.

c. The ministerial service which consists of the categories of-

- i. Office Managers and Superintendents;
- ii. *Senior Assistant;
- iii. *Junior Assistant
- iv. Junior Assistant-cum-Typist
- v. Typists;
- vi. Stenographers including Upper Division Stenographers and Lower Division Stenographers;
- vii. Sargeant;
- viii. Assistant to Librarian;
- ix. Telephone Operator/s;

and such other posts as may, from time to time, be decided by the Council.,

(d) The subordinate service (Technical) which consists of the following categories

- i. Workshop Supervisors;
- ii. Instructors including Wiring Instructors, Signalling Instructors/ *Senior Instructors;
- iii. Foreman;
- iv. Mechanics including Instrument Repairers; Instrument Mechanics. Radio Mechanics;
- v. Electrician;
- vi. Wireman;
- vii. Technical Assistants;
- viii. Draughtsman;
- ix. Maistry including Telegraph and Telephone Mechanic/ Sewage Maistry;

- x. Armature Winder;
- xi. Engine Driver/ Power House Engine Driver;
- xii. Pump House Operator;
- xiii. Boiler Attendants;
- xiv. *Junior Instructor/Workshop Helpers/Potters;
- xv. Compounders/Pharmacists;
- xvi. ** Assistant Executive Engineer
- xvii. ** Deputy Executive Engineer

and such other posts for which a technical qualification or experience is specified but not required to take up lecture work, as may, from time to time, be decided by the Council.

* Amended by Univ. Order No. 237/85 dated 04.03.1985

** Included by University Order No. 928/200 dated 20.09.2000 and Univ. Order No. 1073/02 dated 18.12.02 respectively.

(e) The subordinate service (non-technical) which consists of the, following categories:

- i. Bus / Truck / Car Driver
- ii. Attender including Record Assistant/Lab. Attender /Studio Attender;
- iii. Cleaner/ Stocker/ Stocker-cum-Cleaner;
- iv. Dresser;

and such other posts from time to time be decided by the Council.

f. The last grade service (maximum scale of pay not exceeding Rs. 275/- p. m. as defined by the Government in G. O. Ms. No. 363, Fin. & Plg., dt. 11-12-1975) which consists of the following categories

- i. Peon;
- ii. Helper /Lasears;

- iii. Sweepers
- iv. Mazdoor;
- v. Watchman;
- vi. Cooks;
- vii. Servants/ Kamoti/Aaya/ Daffadar;
- viii. Male Nursing Orderly /Female Nursing Orderly /Ward Attenders.
- ix. Sewage Attender.

(amended as per University Order No. 142 / 78, dt. 5-5-1978.)

2. *Appointment to the service of the University. -*

A person shall be deemed to have been appointed to the service of the University when his appointment is made to a post paid from the general fund of the University by the authority or officer declared to be the authority to make such appointment and in accordance with the provisions made in the statutes, rules and regulations of the University in respect of qualifications, and other requisites for purposes of recruitment, but shall not include staff appointed on deputation or tenure or contract basis.

3. The Whole-time of an employee is at the disposal of the University.-

Every employee of the University shall devote his whole-time to the service of the University and shall not engage himself directly or indirectly in any trade, business or any other work which may interfere with the proper discharge of his duties:

Provided that this provision shall not apply to academic work and consultative practice undertaken with the prior permission of the Vice-Chancellor which may be given by him subject to such conditions as the Council may, from time to time, lay down.

4. *Certificate of Physical Fitness -*

Every appointment to a post in the service of the University shall be subject to the condition that the appointee is certified as being in a sound health and physically fit for service in India by a medical authority, which may be specified by the Council:

Provided that the Vice-Chancellor in respect of employees or group of employees whose basic pay is less than Rs. 400 p.m. and the Council may in respect of other employees for

sufficient reasons, relax or dispense with the medical requirements in any particular case of employee or class of employees, subject to such conditions, if any, as may be laid down by the Council.

5. *Pay and Allowances.* -

The members of the service shall receive such pay and allowances as may, from time to time, be, fixed by the Council;

Provided that the pay scales and allowances shall not be less favorable than those applicable to State Government services of approximately equivalent categories of posts and the decision of the Vice-Chancellor in regard to such equivalence of posts shall be the final.

6. *Probation..-*

a. Except in the case of appointment on tenure or on contract basis or on deputation or on a temporary basis, all appointments to the posts in the University shall ordinarily be made by the appointing authority on probation for period of one year duty within a continuous period of two years.

b. *Commencement of Probation..-*

If a person having been appointed temporarily to a post is subsequently appointed regularly to the said post, he shall commence probation from the date of such subsequent appointing or from such earlier date as the appointing authority may determine.

c. *Extension or Termination of Probation.. -*

If within the period of probation, a probationer fails to acquire the special qualifications or to pass the special tests, if any, laid down in the statutes, rules or regulations or in the order of appointment, the appointing authority may either revert him to his former lower post, if any, or may discharge the probationer from service without notice or extend the period of probation:

Provided that no probationer shall be continued on probation for more than two years;

Provided further that if the appointing authority fails to declare the probation of an appointee within three months from the date on which the appointee became eligible to be declared as an approved probationer, he shall be deemed to have

completed the period of his probation satisfactorily on the date on which he became eligible to become an approved probationer.

d. Discharge and Re-appointment of Probationers.-

Notwithstanding anything contained in this statute or the rules and regulations made thereunder, the appointing authority may at any time before the expiry of the period of probation, suspend the period of probation of a probationer and discharge him for want of vacancy or, at his discretion, extend the period of probation of the probationer in case the probation has not been extended under clause (c) or terminate his probation and discharge him from service after giving one month's notice or paying one month's pay in lieu thereof-

Provided that in the case of a probationer who is reverted to his lower officiating or substantive post, the pay in lieu of one month's notice shall be limited to the difference in pay between the officiating post and of the lower officiating or substantive post to which he is reverted on discharge from probation.

e. Right of Probationers and Approved Probationers to Re- appointment-

A vacancy in the service shall not be filled by the appointment of a person who has not yet commenced his probation when an approved probationer or a probationer therein is available for such appointment.

f. Discharge and Re-appointment of Probationers and approved Probationers -

Probationers and approved probationers shall be discharged for want of vacancies in the following order:-

- i. the probationers in the order of juniority;
- ii. the approved probationers in the order of juniority Provided that approved probationers and probationers who have been discharged for want of vacancies shall be reappointed as and when vacancies arise in the inverse order, laid down in the foregoing paragraph.

g. Service in a higher post counting for probation. -

A probationer in any post shall be eligible to count for probation his service, if any, performed in a higher category otherwise than in a substantive capacity.

h. Temporary Service counting for Probation -

A probationer in a post who is appointed temporarily to another post in the service shall be entitled to count towards his probation in the former category the period of duty performed by him in the latter category during which he would have held the post in the former category but for such temporary appointment.

- i.* If within the period of probation prescribed for a post or within the extended period of probation for a post, the probationer has appeared for any test or for any examinations in connection with the acquisition of any such qualifications and the results of the tests or examinations for which he has so appeared are not known before the expiry of such period, he shall be continued to be on probation until the publication of the results of the tests or examinations for which he has appeared.

In case the probationer fails to pass any of the tests or examinations for which he has so appeared, the appointing authority shall by an order discharge him from service.

Any delay in the issue of an order discharging a probationer or extending the probation under this clause shall not entitle him to be deemed to have satisfactorily completed his probation.

7. Probationer's suitability for full Membership. -

At the end of the prescribed or extended period of probation, as the case may be, the appointing authority shall consider the probationer's suitability for full membership of the post or category for which he was appointed.

If the appointing authority decides that the Probationer is suitable for such membership, it shall, as soon as possible, issue an order declaring the probationer to have satisfactorily completed his probation. On the issue of such orders, the probationer shall be deemed to have satisfactorily completed the probation on the date of expiry of the prescribed or extended period of probation.

8. Employee's Absence from Duty. -

The absence of an employee of the University from duty whether on leave or on foreign service or officiating in a higher post or for any other reason and whether his lien on a

post is suspended or not, shall not render him ineligible, if he is otherwise fit in his turn for probation or re-appointment to a substantive or officiating post in which he may be a probationer or an approved probationer.

9. *Special Representation.. -*

The rule of special representation in respect of the Scheduled Castes and Scheduled Tribes shall be made applicable to such of those categories of posts or group of posts to the extent prescribed from time to time by the Council.

10. *Qualifications -*

i. Every person appointed to a post in the service of the University shall possess such qualifications in respect of age, academic and technical qualifications, experience and the like as may be provided in the statutes in respect of posts for which the appointment is made.

ii. *Tests.-*

Every person appointed to a post on probation shall have passed the prescribed special tests either during the period of probation or before the appointment is made, as the case may be.

11. *Seniority. -*

i. The seniority of an employee in a grade shall, unless he has been reduced to a lower rank as a punishment, be determined by the date of his first appointment on probation to such grade.

ii. The appointing authority may, at the time of passing an order appointing two or more persons simultaneously to a grade, fix the order of preference among them; where such order has been fixed, seniority shall be determined in accordance with the said order.

iii. When a holder of any post is reduced to a lower post he shall be placed at the top of the latter class unless the authority ordering such reduction directs that he shall take rank in such lower post next below any specified member thereto.

12. *Appointments Open Competition, Promotion..-*

- (1) All appointments in the academic and administrative services of the University shall be made by open competition by an advertisement and selection, where at all the in-service personnel who possess the qualifications prescribed shall also be permitted to appear for selection.
- (2) Appointments in respect of the other services of the University, viz., the ministerial service, the supporting service and last grade service, shall be made by open competition, as aforesaid and also by promotion.
- (3)
 - a. All promotions shall be made on grounds of merit and ability. No person in the service of the University shall be eligible for promotion to a higher post unless he has satisfactorily completed his probation in the lower post held by him.
 - b. Temporary promotions when it is necessary in the interest of the University to fill emergently a vacancy in any post by promotion and if the promotion to such post in accordance with the statutes, rules and regulations made thereunder is likely to result in undue delay or extra cost by way of T, A., etc., such post may be filled by promotion temporarily, otherwise than in accordance with the statutes, rules and regulations made therefor:

Provided that every person holding such an appointment temporarily shall be replaced as soon as possible by making an appointment in accordance with the statutes, rules and regulations made therefor.

13. *Temporary appointments.-*

- i. Where it is necessary in the interest of the University to fill emergently a vacancy in any post and if the filling of such post in accordance with the statutes, rules and regulations made thereunder is likely to result in undue delay, the appointing authority may appoint a person temporarily otherwise than in accordance with the statutes, rules and regulations made therefor.
- ii. No appointment under clause (i) shall ordinarily be made of a person who does not possess the qualifications, if any, prescribed for the said post. Every person

who does not possess such qualifications and who has been or is appointed under clause (i) shall be replaced as soon as possible by a person possessing such qualifications.

14. *Increments and Efficiency Bar.-*

- i. Increments shall be granted to the employees of the University by such of those authorities who are empowered in this behalf by the University:

Provided that until the authorities are so empowered the heads of offices in respect of all employees whose starting pay is less than Rs, 1, 100 / - pm. and the Vice-Chancellor in respect of all other employees shall exercise this power..

- ii. An increment shall ordinarily be drawn as a matter of course unless it is withheld.
- iii. Where an efficiency bar is prescribed in a time-scale, the increment next above the bar shall not be given to an employee of the University without the specific sanction of the authority which is empowered to withhold increments in respect of that employee.
- iv. The Council shall have the power to grant premature increments to an employee of the University on a time-scale of pay. The appointing authorities may also exercise this power to the extent they are empowered by the Council in this behalf.
- v. Subject to the provisions made in the statutes, or rules and regulations made thereunder, an increment may be withheld for an employee of the University by an authority to whom the Council may delegate such power, if his conduct has not been good or his work has not been satisfactory. An authority ordering withholding of an increment shall state the period for which it is withheld and whether the postponement shall have the effect of postponing the future increments.

15. *Constitution of Personnel Board for Purposes of Recruitment. -*

There shall be established a Personnel Board, the composition and functions of which shall be, as may be laid down by the Council.

16. *Postings and Transfers. -*

Postings and transfers of personnel of the University and to constituent units shall be ordered by the authorities declared competent for the purpose in the statutes, and the rules and regulations made thereunder:

Provided that the Vice-Chancellor shall also be competent to exercise the powers of any other subordinate authority in this behalf.

17. *Resignation Consequences of:-*

- i. A member of the service of the University shall, if he resigns his appointment loses not only the service rendered by him in the particular post held by him at the time of resignation but also all his previous service under the University. The term the service of the University in this context shall mean the service rendered, in the case of a person transferred from the service of Government or another University, to the control of the Jawaharlal Nehru Technological University, under the Government or other University, as the case may be immediately before such transfer took place.
- ii. The resignation of a member of the service of the University shall come into force from the date on which the appointing authority has, in writing, accepted the resignation and communicated it to the person concerned irrespective of the date of relief effected officially by his immediate controlling officer.
- iii. The reappointment of a person who has resigned from the University's service shall be treated in the same way as the first appointment to the University's service by direct recruitment and all rules governing such appointment, shall apply to him. On such reappointment, he shall not be entitled to count any portion of his previous service for any benefit or concession admissible under any rule or order of the University.
- iv. A permanent employee of the University shall give three months notice in case he desires to be relieved on resignation and in the alternative he shall pay to the University three months salary in lieu of such notice, or the salary for such exempted period of the three months period in case he desires relief within the period of notice.

The Vice-Chancellor in respect of an officer whose basic pay is below Rs. 400/- pm. and the Council in other cases, may relax this condition at his / its discretion.

Salary for the purposes of these statutes shall be the pay and allowances the officer resigning would have drawn had he continued in the service of the University.

- v. An employee of the University before leaving the service of the University shall hand over charge of his post to a duly authorised officer of the University and shall return to the University all books, apparatus, furniture, and other property of the University issued to him for his personal or official use and shall pay in full all charges due from him for occupation of residential quarters and any losses or damages to the property of the University for which he was held responsible. In the event of his failure to do so, the amounts due from him on the above items shall be recovered from his last salary or from any other sums due to him from the University except the Provident Fund.
- vi. An employee of the University on leaving the service of the University shall vacate, the quarters if any, allotted to him by the University immediately on his relief from the University's service.

18. *Relaxation of Rules. -*

The Vice-Chancellor shall be competent to grant relaxation in respect to any particular constitutions of service in respect of any particular person whose basic pay is below Rs. 750/-.

Amended by U.O. No. 197/81 dated 13.11.81.

19. *Termination of service of an Employee of the University.-*

- i. The service of a temporary employee of the University is liable to be terminated at any time without notice and without assigning any reasons therefor.
- ii. The University shall have the right to terminate the appointment of any permanent employee of the University for reasons of want of vacancy, abolition of posts and such other reasons giving a notice of 6 months before the date of termination of

appointment or by paying an amount equal to the salary of six months without giving any notice:

Provided that if termination is effected during the period of notice of six months, the employee shall be paid such pay and allowances as might be admissible to him for the unexpired portion of the notice of 6 months.

- iii. It shall be competent for the appointing authority to terminate the services of any employee of the University, temporary or permanent, if it is satisfied, on the report of (a Medical Board or a Medical Officer, as the case may be, appointed by the appointing authority for the purpose, that the employee is incapacitated or afflicted with an illness and is likely to continue to be so incapacitated or ill to be incapable of discharging his duties by reason of such incapacity or ill health.

20. *Additional charge Allowance.-*

The Appointing authority shall have power to place an employee of the University in additional charge of one or more independent posts at one time for a period of not less than fifteen working days and in such cases, the employee may be paid additional remuneration not exceeding one fifth of the pay drawn by the employee. Drawal of such additional allowances should not be allowed normally for a period exceeding three months.

21. *Leave –*

- i. All the employees of the University shall be governed in respect of earned leave, casual leave, special casual leave, maternity leave and special, disability leave by such rules as are applicable to the employees of the State Government of Andhra Pradesh on and from 2-10-1972.

- ii. *Authorities to Grant Leave.-*

Leave shall be granted to the employees of the University by such of those authorities who are empowered in this behalf by the University:

Provided that until the authorities are so empowered the heads of offices in respect of all employees whose scales of pay start at less than Rs. 400/- p. m. and the Vice-Chancellor in respect of all other employees shall grant leave.

22. *Leave Salary. -*

Leave salary shall be admissible at the following scales:-

During earned leave and commuted leave on half-pay - at the rate of pay drawn for the full calendar month spent on duty before going on leave.

Leave on Medical Certificate, Study Leave, Leave on Private affairs - At half the rate of pay drawn for the full calendar month spent on duty before going on leave.

Extraordinary leave, Maternity leave and all other kinds of leave - As per State Government rules in the Fundamental Rules and the Andhra Pradesh Leave Rules, 1933 in force at the time of taking leave.

23. *Accumulation of leave and availment of leave. -*

The maximum periods of leave which the employees of the University shall earn and accumulate to their credit and avail at a time or during the entire service shall, be the same as may be prescribed from time to time in the rules applicable to the State Government Employees,

24. *Vacations.-*

The Council shall have the right to declare any service or a post or a group of posts of the University as belonging to a vacation department.

Subject to any modifications or other rules the Council may make in this behalf, the rules of the State Government shall apply in all matters relating to vacation, including availment and foregoing of vacation, reduction or accumulation of leave for vacation, vacation salary etc.,.

25. *Pension and Gratuity.-*

- i. An employee of the University belonging to the Academic and the Last Grade Service shall be retired on superannuating when he attains the age of sixty years:

Provided that the University shall have the right to retire an employee who has attained the age of fifty five years for reasons of inefficiency, ill-health and the like.

- ii. An employee of the University belonging to the Administrative service, Ministerial service, Subordinate (Technical) Subordinate (Non-technical) and OTRI Service shall be retired on superannuating when he attains the age of *fifty eight years. (* Amended by U.O. No. 193/81 dt. 03.04.1981)
- iii. All employees of the University except academic service shall be governed by the rules applicable to the employees of the Government of Andhra Pradesh in respect of all kinds of Pension, Family Pension, Death-cum-retirement Gratuity and General Provident Fund:

The following Proviso struck down by the Hon'ble High Court

[Provided that the personnel transferred to the control of the University from the State Government under the provisions of the Jawaharlal Nehru Technological University Act, 1972 shall continue to be governed by the rules which were applicable to them immediately before 2nd October, 1972 until and unless they opt to any other scheme introduced by the University]

26. *Joining Time.-*

Joining time to the employees of the University shall be regulated in accordance with the provisions in the Fundamental Rules of the Government of Andhra Pradesh.

27. *Lien.-*

- (1) An employee of the University when appointed substantively to a permanent post acquires lien on that post and ceases to hold any lien previously acquired on any other post,
- (2) No employee shall be appointed substantively to a post on which another employee holds a lien,
- (3) Not more than one employee shall be appointed substantively to the same permanent post at the same time:

Provided that the Council in respect of an employee in superior service and the Vice-Chancellor in respect of an employee in subordinate service may, at its or his option suspend the lien of an employee on a permanent post which he holds substantively, if he is transferred whether in a substantive or officiating capacity to a post in another cadre and if there is reason to believe that he will remain absent from the post on which he holds a lien for a period of not less than three years.

28. *Declaration of age.-*

An employee appointed by direct recruitment shall make a declaration of age to the appointing authority at the time of his entry into the service of the University based on his S.S L.C. register or such other documentary proof as may be acceptable to the appointing authority upon which the age will be admitted. After the declaration of age and acceptance of the same by the appointing authority it shall be binding on him and no alteration of such age shall be allowed to be made at a later date during his service in the University for any purpose or reason whatsoever.

29. *Record of Service.-*

There shall be a Service Register for every employee giving history of his service from the date of his appointment including increments, promotion, reward, punishment and all other special events in his service. The Service Register shall also contain a Leave Account Form for the employee showing a complete record of all leave (except Casual Leave), earned as well as unearned taken by him.

30. *Miscellaneous provisions.-*

The following rules of the State Government shall apply to the employees of the University:-

- (1). Government servant's application for private employment (Andhra Pradesh services) Rules;
- (2) Andhra Pradesh Civil Services (Conduct) Rules, 1964;
- (3) The Andhra Pradesh Civil Service (Safe-guarding of National Security) Rules,

31. *Conviction on criminal charges.-*

No person who is convicted by a Court of law on criminal charges shall be eligible to hold any appointment in the service of the University. A person in the service of the University who is convicted on a criminal charge shall cease to be the employee of the University and he shall be discharged forthwith and he shall forfeit his right for pension and other terminal benefits.

32. *Plural Marriages. -*

- i. No person who has more than one wife living or who having a spouse living marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment to any post in the service of the University.
- ii. No woman whose marriage is void by reason of the husband having a wife living at the time of such marriage, shall be eligible for appointment to any post in the service of the University.

33. *Disciplinary Proceedings. -*

- (1) The following penalties may, for good and sufficient reason and as hereinafter provided, be imposed on any member of the service of the University, namely:-
 - i. censure;
 - ii. withholding of increments or promotion;
 - iii. recovery of the whole or part of any pecuniary loss caused to the University;
 - iv. reduction to a lower service, grade or post or to a lower time scale, or to a lower grade in a time scale;
 - v. compulsory retirement;
 - vi. removal from service which shall not be a disqualification for future employment under the University;
 - vii. dismissal from service which shall ordinarily be a disqualification for future employment in the University.
- (2) No order imposing on any member of the service any of the penalties specified in items (iv) to (vii) above shall be passed by any authority subordinate to that by which he was appointed and except after an enquiry has been hold and the member concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

- (3) No order imposing on any member of the service any of the penalties specified in items (i) to (iii) above shall be passed by any authority subordinate to that by which he was appointed and unless the member concerned has been given an opportunity to make a representation which he may wish to make against such penalty.
- (4) Notwithstanding the above provisions, it shall not be necessary to follow the procedure mentioned above in the following cases, namely:-
- i. where an employee is dismissed or removed or reduced in rank on the ground of conduct which has led to his conviction on a criminal charge;
 - ii. where the authority empowered to dismiss or remove the person or to reduce him in rank is satisfied that, for reasons to be recorded by that authority in writing, it is not reasonably practicable to give that person an opportunity of showing cause, or
 - iii. where the Chancellor is satisfied that, in the interest of the University it is not expedient to give that person such an opportunity.

If any question arises whether it is reasonably practicable, to give any person an opportunity of showing cause under clause (ii) above, the decision thereon of the authority empowered to dismiss or remove such person or to reduce him in rank, as the case may be, shall be final.

- (5) a. A member of the service aggrieved by any order imposing penalty passed against him by the appointing authority lower than the Vice-Chancellor shall be entitled to prefer an appeal against the said order to the Vice-Chancellor.
- b. A member of the staff shall be entitled to prefer an appeal to the Council, against the order of the Vice-Chancellor, whether on an original order or on an appeal, and there, shall be no further appeal against the decision of the Council.
- c. A member of the service aggrieved by any original order passed by the Council against him inflicting a penalty on him shall be entitled to prefer an appeal to the Chancellor against the order.

- d. No appeal under this clause shall be entertained, unless it is preferred within a period of three months from the date on which a copy of the order appealed against has been communicated to him.

Provided that the appellate authority may entertain the appeal after the expiry of the said period, if it is satisfied that the appellant has sufficient cause for not preferring the appeal in time.

- (6) The authority to whom an appeal against an order imposing penalty lies under clause (5) may, of its own motion or otherwise, call for the records of the case in the disciplinary proceedings, examine any order passed in such a case and pass such orders as it deems fit as if the member of the service concerned had preferred an appeal against such order;

Provided that no action under this clause shall be initiated after the expiry of more than six months from the date of the order to be revised.

- (7) Notwithstanding anything contained in this statutes, the Chancellor may, on his own motion or otherwise, after calling for the records of the case, examine any order which is made under this statute or is appealable thereunder, and
 - a. confirm, modify or set aside the order ;
 - b. impose any penalty or set aside, reduce, confirm or enhance the penalty imposed by the order;
 - c. remit the case to the authority which made the order or to any other authority directing such further action or enquiry as he considers proper in the circumstances of the case ; or
 - d. pass such other orders as he deems fit

Provided that: -

- i. an order imposing enhancing a penalty shall not be passed unless the person concerned has been given an opportunity of making any representation which he may wish to make against such imposition or enhancement of penalty
- ii. If the Chancellor proposes to impose any of the penalties specified in items (iv) to (vii) of clause (1) in case where proper enquiry has

not been held, he may pass such order as he deems fit only on consideration of the proceedings of such enquiry and after giving the member of the service concerned an opportunity of making any representation which he may wish to make against such penalty

- (8) The decision of the appellate authority under clause (5) or clause (6) shall, subject to the provisions of clause (7), be final.
- (9) i. When an employee of the University who has been dismissed, removed or suspended is reinstated, the authority competent to order the reinstatement, shall consider and make a specific order,
- a. regarding the pay and allowances to be paid to the employee for the period of his absence from duty and
 - b. whether or not the said period shall be treated as a period spent on duty.
- ii. Where such competent authority holds that the employee has been fully exonerated, or in the case of suspension, that it was wholly unjustified, the employee shall be given the full pay to, which he would have been entitled had he not been dismissed, removed or suspended, as the case may be, together with allowances of which he was in receipt prior to his dismissal, removal or suspension.
- iii. In other cases, the employee shall be given such proportion of such pay and allowances as the competent authority may prescribe:
- Provided that the payment of allowances under sub-clause (ii) or sub-clause (iii) shall be subject to all other conditions under which such allowances are admissible.
- iv. In cases falling under sub clause (ii), the period of absence from duty shall be treated as a period spent on duty for all purposes.
- v. In cases falling under sub-clause (iii), the period of absence from duty shall not be treated as a period spent on duty, unless such competent authority specifically directs that it shall be Credited for any specified purpose.

34. *Suspension of an Employee. -*

- (1) An employee of the University may be kept under suspension,
 - a. where a disciplinary proceedings against him is, contemplated or is pending, or
 - b. where a case against him in respect of any criminal offence is under investigation or trial.
- (2) The power to suspend shall be exercised by the Vice-Chancellor in respect of all the employees of the University, whether he is the appointing authority or not, and by the other officers of the University in respect of holders of posts for which they are the appointing authorities.
- (3) During the first year of suspension, the member of the service concerned shall be entitled to the subsistence allowance at an amount equal to the leave salary which he would have drawn had he been on leave on half average pay and, any period subsequent there to at three quarters of such an amount. In Addition, he may be granted any allowances of which he was in receipt on the date of suspension to such extent and subject to such conditions as the Vice-Chancellor may specify.

35. *Appointment on contracts.-*

- (1) Notwithstanding anything contained in these statutes, the Council may, in special circumstances appoint an eminent person on contract basis for a period not exceeding five years, with a provision for renewal for a further period

Provided that every such appointment and the terms thereof shall be subject to the prior approval of the Chancellor.
- (2) Subject to the provisions contained in the Act, the Council may appoint any person on contract basis on the prescribed scales of pay and on the terms and conditions applicable to the relevant post for a period not exceeding five years with a provision for renewal for a further period. For making such appointments, the Vice-Chancellor may, at his discretion, constitute much ad-hoc Selection Committees, as the circumstances of each case may require.

36. *Benefits incidental to service.-*

Subject to availability of funds, an employee of the University shall be eligible, for the following and such other benefits and concessions as may be applicable to State Government employees from time to time: -

Leave Travel Concessions;

House Building Advances (including purchases of ready built houses, Hire Purchases, repairs and extensions, purchase of land) ;

Advances for purchase of Conveyances including Cars, Motor Cycles, Cycles, etc.;

Festival Advances;

Surrender and Encashment of Earned Leave;

Fee concessions for children of the employees;

Medical facilities and reimbursement of Medical charges;

Hospital charges etc., for themselves and their families:

Provided that the Council may make rules regulating the scale and the manner of admissibility of the aforesaid facilities to the different classes or groups of employees of the University;

Provided further that the rules so made shall not in any respect minimise the benefits enjoyed by the employees of the University while they were in State Government employment.

37. *Matters of Service not specifically covered by the Statutes. -*

The rules applicable to the services of the State Government shall apply to the service of the University in respect of all matters which are specifically or by implication not covered by this statute.

38. *Commencement:-*

The provisions of this Statute and the rules and regulations made there under shall be deemed to have come into force on the 2nd October, 1972.

Provided that they shall not apply to the posts and, employees of the Regional Engineering College, Warangal.

39. *Savings.-*

Nothing in this Statute or in the Statutes, rules and regulations to be made hereafter shall adversely affect the service conditions of the personnel transferred to the control of the

University on the appointed date, viz., 2nd October, 1972 along with the constituent colleges.

STATUTE – XV

Convocations

1. Act, Section 4 (2) (v) and (vi).

The University shall have the following powers and functions, namely

- (i) To confer and grant degrees, diplomas, certificates and other academic distinctions on and to persons who shall have pursued a course of study and shall have passed the examinations or other tests conducted by the Colleges.
- (ii) To confer honorary degrees and other distinctions on persons subject to any provisions made in this behalf in the statutes or regulations of the Council.

2. Act, Section 23 (o) and (p),-

Subject to the provision of the Act, the statutes may provide for the holding of convocations to confer degrees and diplomas and the conferment of honorary degrees and academic distinctions.

3. *Act, Schedule, Paragraphs III 1 (2), (ix):-*

The Academic committee of each college shall have powers to hold examinations and declare results subject to the policy decisions of the Council and the Senate.

4. The academic committees of the colleges shall recommend to the Registrar the list of candidates who have satisfied the requirements of the academic regulations prescribed by the University from time to time for the award of various degrees.
5. The Registrar, after scrutiny, shall place these recommendations of the Academic Committees of the colleges before the Academic Senate for its endorsement.
6. The Registrar shall then place before the Council these recommendations of the academic committees of the colleges with the endorsement of the Academic Senate thereon for its consideration and approval.

7. The degrees shall then be conferred on the candidates approved by the Council at a convocation held in the respective colleges
8. Honorary degrees and academic distinctions shall be conferred at special convocations arranged at the seat of the University as and when necessary.
9. The procedure laid down by rules 10 to 25 below shall be adopted for holding the convocation at the colleges.
10. The convocation for the purpose of conferring degrees shall be held in each of the colleges once in an year which shall be called annual convocation.
11. Not less than four weeks of notice shall be given for the meeting of the annual convocation.
12. The candidates must submit to their Principal, the applications for admission to their respective degrees in the prescribed form with the prescribed fee, at least fifteen days before the date fixed for the convocation.
13. Every candidate shall receive his / her degree at convocation either in person or in absentia in accordance with the application made by him / her.
14. However, the Principal may in special cases award the degrees in advance on payment of the prescribed fee. But all such cases shall be reported at the succeeding convocation.
15. Candidates failing to present themselves at the convocation for receiving their degrees may receive the same "in absentia" at a later date on payment of prescribed fees for receiving the same in absentia.
16. The degree certificates of the University shall be valid only if they bear the seal of the University and the signatures of the Registrar and the concerned Principal.
17. The Principal may invite an eminent person to deliver the convocation address.
18. The Principal, the Heads of the Faculties and the Members of the Faculties shall proceed in a procession to the convocation hall where the degrees are to be conferred wearing the scarfs prescribed.
19. The candidates shall wear the scarfs prescribed for their respective, degrees.

20. On the procession entering the hall, the candidates shall rise and remain standing until the Principal, the Speaker, the Heads of the Faculties and Members of the Faculties have taken their respective seats.
21. The Principal shall then say “This Convocation of the _____ College of the Jawaharlal Nehru Technological University has been called upon to confer the degrees on (persons to whom the Council has decided to confer Honorary Degrees) the candidates who have been declared eligible for the same”.
22. The candidates shall be presented to the Principal by the Heads of the Faculties and the Principal shall then confer the degrees.
23. The new graduates shall, immediately on conferment of degrees, take the following pledge administered by the Principal: -
- “We, the graduates and post-graduates of _____ College _____ of Jawaharlal Nehru Technological University pledge. -
- That we shall, in thought, word and deed, ever endeavor to be scrupulously honest in the discharge of our duties as engineers, technologists and Scientists
- That in all circumstances, we shall uphold the dignity and integrity of our profession and the honour of our institution; and
- That we shall devote all our energies to promote the unity and secular idea of our country and utilise our knowledge of engineering, technology and science in the service of our People”
24. The convocation shall be dissolved after the convocation address.
25. The Principal, Speaker, Heads of the Faculties and the Members of the Faculties shall retire in procession, while the graduates remain standing.

M. V. RAJAGOPAL
Secretary to Government.